

MINUTES OF THE STATED MEETING OF CHEROKEE PRESBYTERY – October 12, 2009, 6:30 p.m.
FIRST PRESBYTERIAN CHURCH, CARTERSVILLE, GEORGIA

Gather in God's Name

Presbytery gathered at 6:30 p.m. in the Upper Room of the First Presbyterian Church, Cartersville, Georgia. The 2009 Moderator, Elder Gary Pichon, declared a quorum was present and convened the meeting with prayer. The Reverend Ted Smith brought greetings from the host church.

THE FOLLOWING MINISTERS WERE PRESENT: (37)

Cido Araujo	Dave Grove	Stuart Leyden (HR)	Jim Speed (HR)
Paul Bayerl	Keith Gunter	Peter Lim	Alex Stevens
Rebecca Blackwell	Sid Gunter	John Martin	Ken Terrell
Byeongho Choi	Bryant Harris	George Mitchell	Bridget Waddell
Pam Cooley	Maryellen Hittel	Greg Moore	Ken Waddell
Tyler Downing	Julie Jensen	Dick Neelly	Mark Weaver
Don Esa	Young Jeon	Pete Paulsen	Debbie Wells
Julie Ferguson	Zeta Lamberson	Lucas Pina	
Jack Foley	Ed Langham (HR)	Susan Reggin	(HR = Honorably Retired)
Bill Ford	Ben Laughlin	Ted Smith	

THE FOLLOWING MINISTERS WERE GRANTED EXCUSED ABSENCES: (25)

Denise Beltzner	Steve Hayner	Gail Neal	Chuck Taber
Fritz Bogar	Sam Henderson	Jose Pezini	Carol Wade
Sam Bridges	David Horton	Carol Scott	John Wells
Bob Bullock	Ray Jones	Mickey Shealy	Julia Wiley
Tim Dunn	Roger Kvam (HR)	Pat Slomanski	
Tim Erskine	Janet Looby	John Spangler	
Darrell Guder	Ken McKenzie	George Stroup	

THE FOLLOWING HONORABLY RETIRED MINISTERS WERE ABSENT AND DID NOT REQUIRE EXCUSES: (35)

Herschel Allen, Tino Ballesteros, Ewell Black, Jack Bunkley, Bert Carmichael, Archie Davis, Maxine Edwards, Robert Farrow, Charles Feast, Eleana Garrett, David Glauner, Catherine Gonzalez, Jenny Hammett, William Hammond, Rodney Hunter, Walter Jones, Jin Hoon Kim, Homer Kimmons, Gaspar Langella, Larry Lewis, Jake Marshall, Roger Martin, Elizabeth McAliley, Van Nesbit, Eugene Randolph, Jan Rhodes, Tom Rogers, Frank Sapp, Mary Kay Sapp, Cuyler Smith, John Tarrant, Frank Weathersby, Charles Weaver, Thurston Wilson, Donn Wright

THE FOLLOWING MINISTERS WERE ABSENT WITHOUT EXCUSE: (8) Ed Craft, Joao Carlos da Rocha, Ozeas da Silva, Mike Jackson, Dan Nail, Jack Waskey, Tom Wood, Taekhan Yoon

ELDER COMMISSIONERS PRESENT (43), EXCUSED (3), AND UNEXCUSED (27):

Acworth – Jane Williams-Sherlock	Kirkwood – (unexcused)
Beersheba – Connie Beauchamp	LaFayette – Laura Wilson
Bethany – (unexcused), (unexcused), (unexcused)	Macland – Bob Kendall, Gayle Kuykendall, Hank Pickten
Brazilian Christian – (unexcused)	Marietta First – Mike Clotfelter, Russell Davis, Bob Harper, <i>Carol McBride</i> , Mary Varella, Mary Sue Zercher, (unexcused)
Calhoun – Connie Connell, Tom Eilerman	Mars Hill – Ernie Hawley, <i>Pam Scholtens</i> , (unexcused)
Calvary – <i>Ellouise Buchanan</i>	Menlo – (unexcused)
Cartersville – <i>Jo Clark</i> , Kathy Farnon, Lois Hill, Velma Tilley	Morton Memorial – (unexcused)
Cedartown – (unexcused)	New Lebanon – Chuck Allen
Chickamauga – (unexcused)	Parkway – Jeff Hempker, <i>Stephen Edge</i> , (unexcused)
Christ Fellowship – (unexcused)	Providence – <i>Jane Holmes</i>
Cloudland – (unexcused)	Ray-Thomas – excused, (unexcused), (unexcused)
Cohutta – Todd Johnson	Rockmart – Glenn Hittel
Covenant – Sarah Shepherd, (unexcused)	Silver Creek – Janet Farr
Dalton – Gene Gilreath, <i>David Snyder</i> , <i>James Lesslie</i> , (unexcused)	Sixes – Brenda McKeraghan
Deer Creek – Betty Hipps	Southminster – Charles Allen
Eastminster – <i>Bobby Ryder</i> , John Speiser, (unexcused), (unexcused), (unexcused)	Summerville – Sue Spivey
Euharlee – (unexcused)	Trinity – <i>Don Lacy</i>
Faith, Canton – Holly Williams	Westminster – Joe Erickson, (unexcused)
Faith, Blue Ridge – excused	Woodlawn – excused
Heritage – Ralph Walker, (unexcused), (unexcused), (unexcused)	Woodstock – (unexcused)
John Knox – Marty Lindeman	

Italics = first time attending as elder commissioner (10)

ELDER COORDINATING TEAM MEMBERS WITH VOTING RIGHTS (2): Teri Abercrombie, (Nurturing Disciples Moderator), Gary Pichon (Presbytery Moderator).

REGISTERED VISITORS: (23) Lamar Harrison (Calhoun), Jerry Black (Covenant), Gail Smith (Deer Creek Shores), Carol Watkins (Grace NCD), Christie Ashton, Marie Smithweck, Tommy Smithweck (Marietta), Dayton Adams (New Lebanon), Sandra Brice, Judy Ann Faro, Mike Lauter, Nina Lauter, Carol Osborne, (Providence), Lisa-Marie Haygood, Marta Pina (Sixes), Jan Boehm (Southminster), Clara Lacy (Trinity), Mike Jenkins (Westminster), Dan Boles (KSU Campus Ministry), Betty Cheek, Kelly Howington, Sarita Morris (Presbytery Staff), Harry Treadaway.

Total attendance – 37 + 45 + 28 = 110; Total with voting rights – 82.

Action #1 – Presbytery approved the docket as presented.

First-time elder commissioners, corresponding members and visitors stood for introduction.

Action #2 – Presbytery approved the motion to seat and grant right of voice to Corresponding Members: (5) Fred Boozer (Savannah), Joe Brice (Savannah), Brahm Luckhoff (Elizabeth), Kathi Parchem (Savannah), Chuck Swann (Western N. C.).

Docket for the October 12, 2009, Stated Meeting of Cherokee Presbytery
(Modified from September 22 Docket)
First Presbyterian Church, Cartersville, GA

People to get dinner on their own.

5:30 p.m. Registration, Refreshments

6:30 p.m. GATHER IN GOD'S NAME

Gathering Ritual

Call to Order / Declaration of Quorum / Convening Prayer – Moderator Gary Pichon

Approval of Docket

Introduction of Visitors and First-time Elder-Commissioners

Seating of Corresponding Members

Moderator's Appointments

Call to Worship

Hymn

PROCLAIM GOD'S WORD

Scripture Reading and Sermon – Zeta Lamberson

RESPOND TO GOD'S WORD

Hymn

Affirmation of Faith

Commission our Campus Ministers: Dan Boles, Sheri Grove

Receive Into Membership – Committee on Ministry

Rev. Joseph Brice (Savannah Presbytery), to serve as Pastor,

Providence Presbyterian Church, Dallas, GA

Invitation to Give

The offering is for *Helping Hands of Paulding County, Inc. (pay to Cherokee Presbytery)*

Doxology – *Praise God from Whom All Blessings Flow*

Hymn

CELEBRATION OF THE SPIRIT AT WORK

Sharing Celebrations and Prayer Requests

Prayers of the People

Omnibus Motion

Word from the Mission Coordinator

Mission Support Team Report

Special Reports and Actions from Committees, Commissions and Teams

Treasurer's Report – Greg Moore

Coordinating Team request for change in By-laws

Other Business
Motion to Adjourn following Benediction

MOVING FORWARD IN GOD'S NAME

Hymn
A Litany of Trust and Commitment
Benediction

Next Meeting: 10:00 a.m., Tuesday, November 17, 2009, Southminster Presbyterian Church

Moderator's Appointments

Moderator Gary Pichon appointed Rev. Maryellen Hittel and Elder Carol Watkins (Grace NCD) to the Committee on Leave of Absence, and Rev. Lucas Pina and Elder Dayton Adams (New Lebanon) to the Presbytery Minutes Review Committee. Rev. Susan Reggin was previously appointed Discernmentarian. Elder Betty Cheek (Presbytery Staff) was previously appointed Recording Clerk for the duration of the Moderator's term.

Call to Worship, Proclamation of the Word

The Reverend Zeta Lamberson preached the sermon entitled *The Actions of Our Hands* based on James 1:19-27. Rev. Susan Reggin was liturgist. Rick Gomez was accompanist. Presbytery sang *We Bow Down* and joined together in the Prayer of Confession, Assurance of Pardon, and the Gloria.

Commission of Campus Ministers

Presbytery celebrated the dedication of lay campus ministers Dan Boles and Sheri Grove. Dan serves the Kennesaw State University Campus and Sheri serves Berry Campus. Moderator Gary Pichon led a time of commissioning and presbytery pledged to support Dan and Sheri in their work.

Committee Report: Receive into Membership

Committee on Ministry – Ken Terrell

Overview: The Committee on Ministry serves as pastor and counselor to the ministers of the presbytery, facilitates relationships between congregations, ministers, and the presbytery, and settles difficulties on behalf of the presbytery when possible and expedient.

Committee Members: Ken Terrell, Denise Beltzner, Marx Borges, Gloria Eberhart, Dave Grove, Jesse Hunter, Todd Johnson, LaVert Jones, Dick Neelly, Robert Smalley, Jack Waskey, Debbie Wells.

For Information, the Committee on Ministry:

1. Met on September 3, 2009.
2. Dismissed April Love-Fordham to the Presbytery of Greater Atlanta.
3. Dismissed Pat Slomanski to the Presbytery of Coastal Carolina when the way is clear.
4. Granted Julia Wiley permission to labor outside the bounds in Scotland.
5. Validated Julia Wiley's ministry in Scotland.
6. Received a non-parish clergy report from Debbie Wells.
7. Concurred with the request of Ozeas da Silva and the congregation of Brazilian Christian Church to dissolve the pastoral relationship effective August 2, 2009.
8. Changed the ministerial status of Ozeas da Silva to At Large.
9. Named Dave Grove moderator at Providence church.
10. Named Tino Ballesteros moderator at Kirkwood church.
11. Named Fritz Bogar moderator at Brazilian Christian church.
12. Approved the Interim Contract between Jim Speed and Macland church effective September 8, 2009.
13. Approved the Stated Supply contract between Ken Waddell and LaFayette church effective August 9, 2009.
14. Conducted a triennial visit with Euharlee church.

Action #3 – COM Chair Ken Terrell introduced the Reverend Joseph Brice, Savannah Presbytery. Following questions from the COM Chair and a time for questions from the floor, Presbytery approved the recommendation that Joseph Brice be received as a member of Cherokee Presbytery to receive a call for Pastor of the Providence Presbyterian Church (Attachment A, pages 11-12). Rev. Brice signed the book of obligation and was welcomed by the Reverend Peter Paulsen and presented a gift book on behalf of the Spiritual Development Team.

Action #4 – Presbytery approved the recommendation that the following terms of call between the Providence Presbyterian Church and Joseph Brice, effective October 1, 2009, be approved:

Salary	18,000
Housing Allowance	25,000
Automobile Allowance	3,500
Continuing Education	1,200
Dental Coverage	675
Social Security Support	3,290
Board of Pensions	13,545
4 weeks annual vacation	
2 weeks annual study leave	
Moving Expenses	

Action #5 – Presbytery approved the recommendation that the following Commission of Cherokee Presbytery be elected to install the Reverend Joseph Brice at Providence Presbyterian Church on Sunday, October 18, 2009, at 5:00 p.m.:

Ministers: Ted Smith, Jim Speed, and Mark Weaver
Elders: David Boozer (Calvary), and Betty Cheek (Southminster)

Presbytery approved the recommendation that the 2009 minimum terms of call for ministers of Cherokee Presbytery remain in effect for 2010. This action was part of the omnibus motion. (Attachment B, page 13)

Action #6 – COM Chair Ken Terrell introduced Christy Ashton, Candidate under the care of National Capital Presbytery who has received a call from North Alabama Presbytery to serve as pastor of Hope Presbyterian Church in Huntsville, Alabama and requested to be ordained by Cherokee Presbytery on behalf of National Capital Presbytery. Presbytery approved the ordination service, if the way be clear, for Sunday, November 15, 2009, at 4:00 p.m. at First Presbyterian Church, Marietta, pending her ordination examination by North Alabama Presbytery on October 20, 2009. The Cherokee Presbytery Commission to Ordain consists of ministers Denise Beltzner and Fritz Bogar and Elders Gary Pichon (New Lebanon/Grace), Mary Sue Zercher (Marietta First), and Erma Jones (John Knox).

Invitation to Give

An offering of \$717.57 was received for *Helping Hands of Paulding County, Inc.*

Celebration of the Spirit at Work

Presbytery celebrated with and for those that shared their joys. Presbytery prayed with and for those that brought their concerns

Action #7 – Presbytery approved the Omnibus Motion, which included the following recommendations:

- 1. That Presbytery approve the Minutes of the Stated Meeting of Cherokee Presbytery on Saturday, July 25, 2009, at Bethany Presbyterian Church. The minutes were reviewed by the Moderator and a committee appointed by the Moderator consisting of Rev. Alex Stevens and Elder Helen Wiltse (New Lebanon) and were circulated by posting on the website and on the stated clerk's table.**
- 2. That Presbytery approve the 2010 Minimum Terms of Call for Minister as recommended by the Committee on Ministry, the terms being unchanged from 2009. (Attachment B, page 13)**
- 3. That Presbytery admit to record the August 1, 2009, Minutes of the Tri-Presbytery Commission for Campus Ministry. (Attachment C, pages 14-15)**
- 4. That Presbytery admit to record the July 1, 2009, Minutes of the Cherokee Presbytery Commission for New Church Development. (Attachment D, page 16)**
- 5. That Presbytery admit to record the August 11, 2009, Minutes of the Tri-Presbytery Commission for New Church Development. (Attachment D, pages 17-20)**
- 6. That Presbytery approve the recommendation of the Nominating Committee to elect Trisha Nebel (Calhoun First) to serve on the Worship Team, Class of 2010. A full table of team, committee and commission members is included in the Handbook. (Attachment E, page 21-22)**

7. That Presbytery admit to record the August 16, 2009, Minutes of the Commission to Install the Reverend John Martin as Pastor of Deer Creek Shores Presbyterian Church and dismiss the Commission with thanks.
8. That Presbytery admit to record the August 11, 2009, Minutes of the Cherokee Retreat Center Board of Directors (Attachment F, page 23-25). The finance report for the CRC is included in the report of the Treasurer and is a part of the Handbook.
9. That First Presbyterian Church of Calhoun be allowed to secure an additional \$270,000 loan with the Presbyterian Investment and Loan Program (PILP) which will allow them to get a certificate of occupancy for their education building – as recommended by the Ministry Support Team.
10. That Presbytery receive as information the Treasurer’s year-to-date finance reports for Cherokee Presbytery. (Attachment G, pages 26-31)

Stated Clerk’s Report

1. The Stated Clerk prepared and circulated the Minutes of the Stated Meeting of Cherokee Presbytery, on Saturday, July 25, 2009, at Bethany Presbyterian Church, Marietta, Georgia. They were reviewed for completeness and accuracy by the Moderator and a committee appointed by the Moderator consisting of Rev. Alex Stevens and Elder Helen Wiltse (New Lebanon) and were circulated by posting on the website and on the stated clerk’s table at the stated presbytery meeting. **Recommend approval.** (This action is part of the omnibus motion.)
2. The Stated Clerk received the July 1, 2009, Minutes of the Cherokee Presbytery Commission for New Church Development. **Recommend admitting to record, per G-9.0502.** (This action is part of the omnibus motion.)
3. The Stated Clerk received the August 11, 2009, Minutes of the Tri-Presbytery Commission for New Church Development. **Recommend admitting to record, per G-9.0502.** (This action is part of the omnibus motion.)
4. The Stated Clerk received the August 1, 2009, Minutes of the Tri-Presbytery Commission for Campus Ministry. **Recommend admitting to record, per G-9.0502.** (This action is part of the omnibus motion.)
5. The Stated Clerk received the August 16, 2009, Minutes of the Commission to Install the Reverend John Martin as Pastor of Deer Creek Shores Presbyterian Church. **Recommend admitting to record, per G-9.0502, and dismissing the Commission with thanks.** (This action is part of the omnibus motion.)

G-9.0502: A commission is empowered to consider and conclude matters referred to it by a governing body. The appointing body shall state specifically the scope of power given to a commission. A commission shall keep a full record of its proceedings, which shall be submitted to its governing body to be incorporated in its minutes and to be regarded as the actions of the governing body itself.

2009 Parity Determination: According to the Book of Order G-II.0101, the Stated Clerk has determined the parity between minister and elder presbytery commissioners for 2009. All active ministers are required to attend the meeting and sessions are to elect commissioners. Based on 2007 membership, the policy we will use **beginning February 2009** for establishing a balance of ministers and elders will remain the same as for 2008, and is as follows: Marietta First will send **seven** elder commissioners; Eastminster will send **five** elder commissioners; Cartersville First, Dalton First, and Heritage will send **four** elder commissioners; Bethany, Mars Hill, Macland, Parkway, and Ray-Thomas Memorial will send **three** elder commissioners; Westminster, Covenant, and Calhoun First will send **two** elder commissioners; New Lebanon, John Knox, Kirkwood, Southminster, Deer Creek Shores, Providence, Brazilian Christian, Sixes, Woodstock, Cedartown, Acworth, Silver Creek, Calvary, Beersheba, Rockmart, Euharlee, Woodlawn, Faith/Canton, Chickamauga, Cohutta, Trinity, Faith/Blue Ridge, Cloudland, Christ Fellowship, Morton Memorial, Summerville, LaFayette, and Menlo will send **one** elder commissioner. Elders serving as chairs of committees reporting to Presbytery will be voting members. Elders serving as At-large Members of Council will be voting members.

A Word from Mission Coordinator

The Reverend Rebecca Blackwell reported on her visits to churches in the presbytery and on the recent training she received as Stated Clerk. She reported that her Blog messages will soon be available via email. A sign-up sheet was distributed for Disaster Recovery Volunteers for the area.

Rev. Blackwell presented the first-ever *Cherokee Presbytery Gumby Award* to the Providence Presbyterian Church for their flexibility and good nature while we dealt with the decision of whether or not to have a presbytery meeting on September 22. The sandwiches they made for the meeting went to a first-responders’ facility to feed flood victims.

The *Lectio Divina* groups continue each second Thursday of the month, 10:00 to 11:30 a.m. at the Cherokee Retreat Center Lodge and all were invited to join the presbytery staff for this time of scriptural reading and prayer, or to quiet their minds on the newly-installed Labyrinth at the Retreat Center.

Ministry Support Team Report

The Ministry Support Team presented a skit that spoke of the Team's mission in Cherokee Presbytery. Their overview reminded everyone that they are presbytery's channel for issues regarding Personnel, Finance, Property, Loans, Funding Mission, Stewardship, and Legal Referrals. Team members are Rev. Don Esa, Elder Judy Greeson, Elder Lisa Marie Haygood, Rev. Maryellen Hittel, Elder Dayton Adams, and Elder Tommy Smithweck.

Committee Reports

Committee on Preparation for Ministry – Fritz Bogar

Overview: The work of the CPM is to represent the Presbytery in partnership with local Sessions, overseeing the constitutional process of preparation of individuals for the office of Minister of Word and Sacrament. The Committee is responsible for engaging with individuals in a process of mutual discernment of God's particular call and in practical preparation for the demands of the office.

Committee Members: Fritz Bogar, Walt Beamer, Becky Cameron, Julie Ferguson, Bryant Harris, Helen James, Roger Kvam, Ben Laughlin, Dickson Lester, Carol Scott, Velma Tilley, Bridget Waddell.

For Information:

1. The Committee on Preparation for Ministry met on August 18, 2009. Present were Fritz Bogar, Walt Beamer, Julie Ferguson, Helen James, Roger Kvam, Carrie Scott, Velma Tilley, and Bridget Waddell.
2. Ana Sara Pinto came before the committee, with the endorsement of the Brazilian Christian Church Session, seeking to be received as an Inquirer. She was unanimously approved and enrolled as an Inquirer pending the receipt of her ministry assessment report.
3. Raphael Pinto came before the committee, with the endorsement of the Brazilian Christian Church Session, seeking to be received as an Inquirer. He was unanimously approved and enrolled as an Inquirer pending the receipt of his ministry assessment report.
4. The next CPM meeting is scheduled for October 20, 2009, at 6:00 p.m.

Nominating Committee – Sue Spivey

Overview: The Nominating Committee nominates persons to fill all vacancies on continuing committees (except the nominating committee), councils, boards, and other bodies that require election by the presbytery or synod.

Team Members: Sue Spivey, Charles Allen, Brett Berto, Sid Gunter, Jane Lawhon, Jane McDonald, Van Nesbit, Ted Smith (one vacancy in class of 2010)

For Information:

The Nominating Committee approved recommending Trisha Nebel to presbytery for election to the Worship Committee, Class of 2010.

Presbytery approved the nomination of Trisha Nebel (Calhoun First) and elected her to serve on the Worship Team, Class of 2010. This action was part of the omnibus motion. The full Committee report is in Attachment E, pages 21-22.

Commission Reports

Tri-Presbytery Campus Ministry Commission – George Taylor, Cherokee Moderator

Overview: The mission goal of the Cherokee Presbytery Campus Ministry Commission is promoting, supporting, connecting, and expanding Christian ministry in institutions of higher education within the bounds of Cherokee Presbytery, in cooperation with the Tri-Presbytery Campus Ministry Commission. In 2006 the Tri-Presbytery Campus Ministry Commission was established by action of Cherokee, Greater Atlanta, and Northeast Georgia Presbyteries to oversee campus ministry efforts within the bounds of the three presbyteries. Each of the three presbyteries elects seven commissioners to the Commission, as required by the Book of Order.

Team Members: George Taylor, Dan Boles (ex officio), Sheri Grove (ex officio), Sid Gunter, Cheryl Jenkins, Susan Monk, Kathryn Preston, Mickey Shealy. (One vacancy in Class of 2011)

For Information:

1. The Tri-Presbytery Campus Ministry Commission met on August 1, 2009.

Presbytery approved the recommendation that the minutes of the August 1, 2009, meeting of the Tri-Presbytery Campus Ministry Commission be admitted to record. This action was part of the omnibus motion. (Attachment C, pages 14-15)

Tri-Presbytery New Church Development Commission – Sam Henderson, Cherokee Moderator

Overview: The purposes of the New Church Development Commission are to study and choose the best locations for New Church Developments (NCDs), call organizing pastors, seek and allocate funding, and initiate New Church Developments in the Cherokee, Greater Atlanta, and Northeast Georgia tri-Presbytery area.

Team Members: Sam Henderson, Tom Barrentine, Byeongho Choi, Chuck Holmes, Walter Jones, Ted Smith, Bob Sloop.

For Information:

The Cherokee Presbytery New Church Development Commission met for a phone conference on July 1, 2009. The Tri-Presbytery New Church Development Commission met on August 11, 2009.

Presbytery approved the recommendation that the minutes of the July 1, 2009, meeting of the Cherokee Presbytery New Church Development and August 11, 2009, minutes of the meeting of the Tri-Presbytery New Church Development Commission be admitted to record. This action was part of the omnibus motion. (Attachment D, pages 16-20)

Commission to Install the Rev. John Martin

For Information:

The Administrative Commission appointed on July 25, 2009, by Cherokee Presbytery to install the Reverend John Martin as Pastor of Deer Creek Shores Presbyterian Church met at Deer Creek Shores on August 16, 2009, at 3:30 p.m. Members in attendance were Elders Gail Smith, LaVert Jones, Hal McClain, and Ministers Fritz Bogar, Mark Weaver, and Rebecca Blackwell. The Commission was called to order by Chairperson, Rev. Rebecca Blackwell, who opened with prayer. On motion, Hal McClain was elected Clerk. The Order of Worship was approved and assignments were made. The Commission voted to authorize the Chair and the Clerk to approve the minutes and to adjourn with the benediction at the close of the service. The Commission proceeded to the sanctuary where a sermon was preached by the Rev. Ann Clay Adams. The constitutional questions, asked of the congregation by Rev. Rebecca Blackwell, were answered in the affirmative. The prayer of installation was offered by Rev. Fritz Bogar. The Rev. John Martin was pronounced duly installed according to the provisions of the Book of Order. A charge was given to the minister by Elder Jesse Hunter. A charge was given to the congregation by Elder Rich Wilks. The service was closed with the benediction pronounced by the newly installed pastor.

Hal McClain, Clerk

Presbytery approved the recommendation that the July 25, 2009, Minutes of the Commission to Install the Reverend John Martin be admitted to record, and that the Commission be dismissed with thanks. This action was part of the omnibus motion.

Presbytery Coordinating Team

Coordinating Team – Susan Reggin

Overview: The Mission Goal is to encourage, coordinate and maintain the presbytery's focus on its vision and mission while giving other ministry teams, committees and commissions permission to carry out their functions.

Team Members: Susan Reggin, Gary Pichon, Mark Weaver, Jerry Black, Connie Beauchamp, Ken McKenzie, Teri Abercrombie, Pete Paulsen, Don Esa, George Taylor, Sam Henderson, John Wells, Rebecca Blackwell (ex officio), Kelly Howington (ex officio).

For Information:

1. The Coordinating Team met on August 11, 2009, at Cherokee Retreat Center. Members present were Chair Susan Reggin, Gary Pichon, John Wells, Don Esa, Sam Henderson, Connie Beauchamp, and Rebecca Blackwell.
2. The Coordinating Team is charged with being the Mission Coordinator's place of accountability. In this regard, the Team had conversation with our new Mission Coordinator, Rebecca Blackwell, about her work plans, needs and expectations.
3. A Lectio Divina practice, open to all, has been established, and will take place at Cherokee Retreat Center on the second Thursday of each month at 10:00 a.m.
4. Our new way of "doing" presbytery meetings was discussed and affirmed as moving us in the right direction.
5. The Coordinating Team approved changes to the Bylaws to address the borrowing and legal needs of the Corporation.
6. The Coordinating Team received the August 11, 2009, Minutes and Finance Report of the Cherokee Retreat Center Board for review and to admit to record.

Action #8 – Presbytery unanimously approved the recommendation to approve changes to the Bylaws (underlined) as follows: (Attachment H, pages 32-36)

CHAPTER I: THE BYLAWS, Section 2. THE CORPORATION

C. The Trustees of the Corporation shall be the Coordinating Team. The Moderator of the Presbytery shall serve as the President and CEO of the Corporation. The Secretary of the Corporation shall be the Stated Clerk of the Presbytery. The Treasurer of the Corporation shall be the Treasurer of the Presbytery.

1. Subject to the Provisions of G-8.000 of the Book of Order, the Corporation and its Trustees shall have the powers to
 - a. Receive, hold, encumber, pledge as collateral, manage and transfer real or personal property for the Corporation;
 - a. Borrow money and enter into loan agreements on behalf of the Corporation;
 - b. Accept and execute deeds of title to such property;
 - c. Hold and defend title to such property;
 - d. Manage any permanent special funds for the furtherance of the Presbytery's purposes.

Note: The Bylaws may be amended as follows: a) A proposed amendment shall be presented by a member of the Coordinating Team in writing to the Coordinating Team, which in turn shall present the proposal to the next Stated Meeting of Presbytery with its recommendations. b) The proposed amendment shall be distributed to the presbytery in the handbook for the next Stated Meeting of Presbytery. c) To become effective, an amendment must be approved by a two-thirds vote of the members present at one meeting of presbytery.

Presbytery approved the recommendation to admit to record the August 11, 2009, Minutes of the Cherokee Retreat Center Board of Directors (Attachment F, pages 23-25). The finance report for the CRC is included in the report of the Treasurer and is a part of the Handbook. This action was part of the omnibus motion.

Worship Team – Jerry Black

Overview: *The Worship Team has the responsibility to focus the presbytery on being a Christ-centered worshipping community of faith.*

Team Members: *Jerry Black, Cido Araujo, Rick Gomez, Keith Gunter, Zeta Lamberson, Trisha Nebel*

For Information:

1. The Worship Team met at Providence Presbyterian Church on August 18 and at Covenant Presbyterian Church on August 27 to plan worship for the September 22, 2009, Stated Meeting of Cherokee Presbytery.

Mission Team – Connie Beauchamp

Overview: *The purpose of the Mission Team is to facilitate the presbytery in its responsibilities to encourage, coordinate, and resource mission common to the presbytery.*

Team Members: *Connie Beauchamp, Paul Bayerl, Tyler Downing, Stuart Leyden, Roberta Sarchet, Laura Wilson.*

For Information:

1. The Mission Team met on August 27, 2009, at LaFayette Presbyterian Church. Present were Connie Beauchamp, Roberta Sarchet, Tyler Downing, Laura Wilson, Nancy Collins, and Paul Bayerl.
2. The Team reviewed plans for its participation in the January 2010 presbytery meeting. A report of the Coordinating Team meeting was given. The next meeting was scheduled for October 29, 2009, at 3:00 p.m. at New Lebanon PC.
3. The Presbyterian Answer to Hunger (PATH) Committee met on August 10, 2009. Present were Jean Palmer, Sue McConnell, Howard McClelland, Rebecca Blackwell, Carl Canington, Anne Farrow, Roy Farrow, Tyler Downing, Gene Vassallo, Barbara Vassallo, and Karen Jones. The Committee spent much of the meeting reviewing operational guidelines, including reviewing the process for disbursing Peacemaking funds. The next meeting was scheduled for October 12, 2009.
4. The Presbyterian Women Coordinating Team met on August 8, 2009. Reports were heard on attendance to the Churchwide PW Gathering and plans for a presbytery PW spiritual retreat on October 9-11, 2009.

Celebration and Hospitality Team – Ken McKenzie

Overview: *The purpose of the Celebration and Hospitality Team is to celebrate disciples whose words and actions demonstrate the proclamation of God's Kingdom in the world.*

Team Members: *Ken McKenzie, Tim Erskine, Ann Stubbs Maddux, Paul Sherwood, Sandi Townley, Carol Wade.*

For Information:

1. The Celebration and Hospitality Team has not met since the last presbytery meeting. Email correspondence was used to plan the Team's participation in the September 22 stated meeting.

Nurturing Disciples Team – Teri Abercrombie

Overview: The purpose of the Nurturing Disciples Team is to support ambassadors sent by God to change the world in which we live.

Team Members: Teri Abercrombie, Pem Cooley, Lucas Pina, Mickey Shealy (one vacancy in class of 2010, one vacancy in class of 2011).

For Information:

1. The Nurturing Disciples Team has not met since the last presbytery meeting.
2. The Nurturing Disciples Team was active in promoting and supporting the August 22, 2009, Fall Leadership Event sponsored by Cherokee, Greater Atlanta, and Northeast Georgia Presbyteries and held at Trinity PC, Atlanta. There were 92 people from Cherokee in attendance. The total attendance was approximately 350. Almost all members of the NDT were present. Cherokee Presbytery contributed \$2000 of budgeted funds to the event and collected and paid \$1760 in registration fees.
3. The Nurturing Disciples Team and Nominating Committee would be happy to know if anyone is willing to serve in the Class of 2011 of the NDT.

Spiritual Development Team – Pete Paulsen

Overview: The purpose of the Spiritual Development Team is to encourage and support presbyters as they live and proclaim God's Kingdom, enabling the presbytery to more effectively listen to God and one another.

Team Members: Pete Paulsen, Ben Atha, Maxine Edwards, Bill Ford, David Gama, Caron Gruben.

For Information:

The Spiritual Development Team met on August 1, 2009 at the presbytery office. Present were: Caron Gruben, Susan Reggin, Maxine Edwards, and Pete Paulsen. After opening devotions and prayer the team discussed its role in the work of the presbytery. It decided to provide active support to the Lectio Divina program and the use of the labyrinth at the Cherokee Retreat Center. It offered support to the Worship Team in preparing for presbytery worship, the Celebration and Hospitality Team in welcoming new ministers and students under care, and the Mission Team in structuring times of spiritual nurture and development into its mission endeavors. It reviewed the resources available for spiritual development and assigned members to gather a list of spiritual directors in north Georgia and to work with the Resource Center in Atlanta in making available its resources for spiritual development. It talked also about a major event in 2010 featuring a leader such as Eugene Peterson. The team will meet again on October 3.

Ministry Support Team – Don Esa

Overview: The Mission Goal is to provide the infrastructure for the presbytery's mission and ministry so that the members and staff will support, respect, and be accountable to one another. This includes Personnel, Budget and Finance, and Communications.

Team Members: Don Esa, Dayton Adams, Judy Greeson, Lisa Marie Haygood, Maryellen Hittel, Tommy Smithweck.

For Information:

1. The Ministry Support Team met on August 18, 2009, at Providence Presbyterian Church. Present were Don Esa, Dayton Adams, Maryellen Hittel, Dan Boles, Judy Greeson, Lisa-Marie Haygood, and Rebecca Blackwell.
2. The Team reviewed plans for the September 22 presbytery meeting with Providence PC members. The Providence PC Finance Chair met with the Team regarding their request for presbytery to guarantee their refinancing of the current loan on their building. Further review will be done later.
3. A review was made of the loan request from Calhoun First PC. Team members reported on their visit to Calhoun to meet with members of the campaign committee. The church is financially sound and has received many designated gifts toward completion of the building. The MS Team does not believe this puts an additional burden on Presbytery financially, as the church is paying not only their interest, but a portion of the note each month as well. A motion was made and unanimously approved to endorse the additional \$270,000 loan application to PILP, which will allow them to get a certificate of occupancy for their educational building.

Presbytery approved the recommendation that First Presbyterian Church of Calhoun be allowed to secure an additional \$270,000 loan with the Presbyterian Investment Loan Program (PILP) which will allow them to get a certificate of occupancy for their education building. This action was part of the omnibus motion.

Presbytery approved the recommendation to admit to record the Treasurer's year-to-date financial report for Cherokee Presbytery. This action was part of the omnibus motion. (Attachment G, Pages 26-31)

Retreat Center Board of Directors – John Wells

Overview: Providing a space apart for focusing on Christian education, spiritual development, fellowship, and retreat from the material world.

Board Members: John Wells, Corrin Baines, Brian Enlow, Anita Errickson, John Hay, Cheryl Jenkins, Becky Jordon, Nate Marini, Heather Perrin, Mark Thompson (two vacancies in class of 2010).

For Information:

1. The Cherokee Retreat Center Board met on August 11, 2009. The minutes were submitted to the Coordinating Team for review and to admit to record.
2. The Cherokee Retreat Center Board Financial Report was submitted to the Coordinating Team for review and to admit to record and is included in the Treasurer's report in the handbook.

New Business

The amount of the offering was announced by the Moderator and a preliminary attendance report was given by the Absentee Committee.

Summary of Attendance:

There were 34 of a possible 66 active ministers present plus 3 of a possible 37 retired ministers for a total of 37 ministers in attendance; 25 ministers requested excuses and 8 were unexcused. There were 43 of a possible 73 elder commissioners present; 3 elders requested excuses; 27 were unexcused. Of the 41 churches, 19 had full elder representation, 8 were partially represented and 14 churches had no elder representation. Voting commissioners totaled 82 – 37 ministers, 43 church elder commissioners plus 2 Coordinating Team elder commissioners. There were 19 registered visitors, 5 corresponding members, and 4 staff members for a total attendance of 110. There were 10 elders serving as commissioner for the first time.

Adjournment

Action #9 - The motion to adjourn carried. The meeting was ended at 8:30 p.m. and closed with prayer. The benediction was given by Zeta Lamberson.

***These items are set aside from the omnibus motion for discussion and vote.**

Future Meetings:

Tuesday, November 17, 2009, 10:00 a.m. – Southminster Presbyterian Church, Marietta
Saturday, January 23, 2010, 10:00 a.m. – First Presbyterian Church, Cartersville
Tuesday, March 23, 2010, 5:30 p.m. – First Presbyterian Church, Dalton
Tuesday, May 25, 2010, 10:00 a.m. – (Open)
Saturday, July 24, 2010, 10:00 a.m. – Kennesaw State University Campus Ministry
Tuesday, September 28, 2010, 5:30 p.m. – Rockmart Presbyterian Church, Rockmart
Tuesday, November 16, 2010, 10:00 a.m. – (Open)

Rebecca M. Blackwell, Stated Clerk

Gary Pichon, Moderator

Joe Brice Statement of Journey, Faith and Call

Journey of Faith

God, ever with me, has brought me along on a journey unique yet connected to other travelers. I have discovered that ironically, those times when I presumed most confidently that I was my own planner, initiator and guide were the times when I most wandered and strayed away. It has been said that if you want to make God smile then just share the plans you've made. God has used every wrong turn I've made to bring me closer to the place God has always wanted me to be. Awe, gratitude, humility and peace are appropriate as I consider how God has led and provided for the journey of life and faith I have been traveling.

My earliest memories seem to have been formative for faith and life. I remember at 4 years old climbing a tree with a friend. The tree was next to our house and I was on the roof jumping up and down delighted with the new perspective and the risk. Mom wasn't as delighted. One occasion when I was sick and couldn't see I was comforted by a dream or vision of a man playing a violin near my bed. My family members were so very important. I remember my great-grandparents walking through their orange grove in Florida coming to find us as we played and roamed. When I consider the Genesis story of God walking through the garden in the cool of the day seeking the man and the woman I can just see and hear them. I was loved as a child. This has been vital for faith that empowers me to take and appreciate the risks that are necessary to keep traveling. I know that God is with me, loves me, and seeks me when I wander.

My faith for living has indeed placed me on a journey that has involved moves, calls, grief, a few regrets, but moreover blessings and joys. God has blessed me with a wonderful companion through it all, Sandra, my life's help, partner and love, who is truly God's servant. We have enjoyed our children and grandchildren, the (her) little dogs, our homes, God's creation, work and play. She has been most convincing for my faith that God is loyal, helpful to provide all we need in order to glorify and enjoy the life and divine relationship we're given. I am thankful for many additional friends and companions whom God has granted for company and guidance. Several are even here awaiting me as I take this next step.

Journey is an appropriate description of my inmost being. A friend recently told me a fable that teaches we need to rest in order for our soul to catch up with our body. But I also understand that for me, my body must also get moving to catch up with my soul. Sabbath for me therefore is hiking, cycling, paddling, etc. My soul has been on the move through transitions in vocation from agriculture to parish ministry, community ministry, chaplaincy, and now here to Providence Presbyterian Church and again to Cherokee Presbytery.

I ask God to continue to grant me faith with awe, gratitude, humility and peace for this journey.

Theological Statement

Yahweh, the One, True and Triune God created all there is from nothing at all with the Divine Word. God continually creates, provides, orders, and guides from the beginning to now and beyond the end of this existence as we know it. God calls the whole creation toward the ultimate Divine Purpose.

God's desire is for human beings, the finale of creation, to be the grateful stewards of life and creation fulfilling the image of the One who made us. Humanity has not complied. We all are sinners.

In particular God called a people, Israel, to become witnesses and means whereby the nations of the earth would come to realize God's intended blessing. When this nation strayed God sent the Prophets with the Divine Word to re-create, redeem, restore and reconcile this nation.

God's desire to reconcile Israel and all humanity is shown perfectly in Jesus Christ in whom God's own Being and Word became flesh to dwell among us and demonstrate the true image humanity was created to portray and by Divine Grace will ultimately become. Jesus brought God's love literally and personally into the world. Jesus' unique, complete, and sufficient sacrifice answered our cries for violence with his blood. Jesus bestows a love willing to suffer and die by our hand; forgiving us even as we torture, mock and crucify him.

We meet his humility with our arrogance; his mercy with our judging; his life giving power with our death dealing coercion; his peace with our envious anxiety. Despite and even using our sin God raised Jesus Christ from the dead to convince us of the saving power and love God has for us and to offer the reconciliation we refuse to provide and the salvation we cannot provide on our own.

His coming, obedient life, ministry, humility and loving sacrifice embodies God's initial and ultimate will for humanity. Therefore Jesus calls us to follow him and imitate him, to love God and neighbor: to act justly, love mercy and walk humbly with our God.

Providing everything we need to follow, God's Holy Spirit comes to us and calls the Church to embody the resurrected life of Jesus in the world. Through the Word from Scripture, the Sacraments and the Church's life together God's Spirit is present and active to forgive, encourage and empower us to go and make disciples of all nations.

Holy Spirit interrupts our lives with God's Providence of Grace. The work of Holy Spirit aids the Church to exhibit love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control within the Body of Christ and to share these fruits that the world would know God.

Holy Spirit, knowing no limits of space, time or power therefore is and has been with us always, connecting us with the Triune God and the eternal community of God's Kingdom; even awaiting us beyond the Day of the Lord.

Holy Spirit gives us a dynamic faith always being reformed, growing beyond any and every statement of faith we have or could ever make at one particular point in our journey. Therefore we are first and finally left to praise and trust God who is beyond all and in all.

Sense of Call to Providence Presbyterian Church

We often think, "Is this a 'match'?" when a particular call is being considered. I first noticed a match with the Providence congregation's search at a mere first glance at their Church Information Form. "They're looking for *me*." I thought. A particular phrase caught my eye, "We're looking for a pastor who can think outside the box." To which my mind replied, "What box? There's a box?"

Harold Parker, former General Presbyter of Cherokee Presbytery, observed my service here as a community organizer and commented that he saw me as a prototype for the pastor of the upcoming postmodern era. I'm not sure whether his observation was regretful or hopeful but – for good or/and ill – others have seen that I am in no pastoral box.

From reading the Church Information Form and from the discussions I have had with the Pastor Nominating Committee I understand that the Providence congregation is poised for action; like a racehorse kicking and bucking for the gate to open, there's the bell... "And they're off".

I am also action oriented. After charging the congregation for a friend's installation service, a member of the commission, Doug Oldenburg, former President of Columbia Theological Seminary asked, "Joe, you don't like 'church' very much, do you? You're like one of my elders who once told me that he was there to serve and carry out the mission while the Church seems given to study and reflect." "Joe", he said, "You're a do-er aren't you?" "Thanks be to God", I smiled.

This is a congregation embarking on a transition period in its life from organization, preparation, and building into different forms of ministry. I thrive in the midst of transition. Like the boy cleaning out the stable, "There's got to be a pony in here someplace."

I am also suited to the key theological issues Providence expresses that basically the Church is gathered to be sent. This rhythm of gathering and sending both enjoys and shares the Gospel experience. I am excited for the opportunity to serve a congregation that sees themselves as *becoming* a Church Family rather than *having* a Church Family.

I am encouraged that Providence sees the pastor's major responsibilities are to assist, guide, mentor, train and equip the congregation's leaders to enact their leadership. I believe this serves to correct what the Alban Institute sees as a major source of clergy burnout and reason young adults are not attracted to ministry. Alban cites Rabbi Edwin Friedman, "...the typical Protestant congregation consists of an over-functioning pastor surrounded by infantilized laity." I am grateful that Providence is getting out of that box.

Beyond the expectations any congregation would have for its pastor, Providence is particularly asking its pastor to have a heart and skill for children and family ministry. I have received such a heart from many years as a residential chaplain with dual diagnosed mentally ill/mentally retarded children. This has led me to become a Certified Conscious Discipline® Instructor so as to train teachers, childcare workers and parents in their nurture of children.

Some have noted that this might not be a "smart career move" at "my age". This certainly comes as an interruption to my upcoming 'retirement' plans. What more would I need to convince me that this is a call of God? I am excited that God has given us a shared vision of a beautiful outcome that helps us see through and work through the obstacles ahead.

Cherokee Presbytery Minimum Terms of Call for Ministers, January 2010

Cash Compensation	Base Annual Salary	\$24,500
	Housing Allowance	11,350
	Utilities	<u>3,500</u>
	Total Minimum Cash Compensation	\$39,350

The above figures represent the effective salary used in figuring member dues to the Board of Pensions. The following is a quote from the Benefits and Administration Handbook for Churches and Employing Organizations of the Presbyterian Church (U.S.A.):

*Effective salary **includes** any compensation received during a Plan year by a Plan member from a church or employing organization, including – but not limited to – any sums paid for housing allowance (including utilities and furnishings), deferred compensation (funded or unfunded) credited to a Member by an employing organization during a Plan year, bonuses, lump sum allowances, etc.*

*Effective salary **does not include** amounts received for reimbursement of professional expenses through an accountable reimbursement plan or social security amounts up to fifty percent (50%) of a minister's Self-Employment Contribution Act obligations.*

For Minister Members only, the housing allowance is calculated as follows: If a manse is provided, the amount shall be at least thirty percent (30%) of all other compensation described above. If no manse is provided, the amount shall be the actual housing allowance.

As a general rule, Effective Salary only relates to sums received from the church or employing organization.

Deferred Compensation refers to salary reduction agreements for additional retirement savings programs. Such reductions ARE part of the minister's Effective Salary for pension purposes, but MAY NOT be reportable on the minister's Form 1040 as taxable income. Of course, the minister and employing organization should seek the advice of a qualified tax advisor.

Benefits

Equivalent of ½ self-employment tax (effective salary X .0765)	\$ 3,010
<i>(This is reported as taxable income on the minister's W-2, thus raising the gross salary.)</i>	
Pension/Medical (effective salary X.315) (X or current)	\$12,395

The Book of Order requires that every installed pastor or associate pastor be enrolled in the Benefits Plan of the Presbyterian Church (U.S.A.) through the Board of Pensions. The Plan includes Retirement Pension, Major Medical Benefits for the minister and family, Disability and Death Benefits. The dues, paid by the calling church, are 31.5% of the Effective Salary.

Professional Expenses	Automobile Expense	\$3,500
	Continuing Education and Books	800

1. A church may provide an automobile for the minister's use with an allowance for maintenance and operation of the vehicle. As an alternative, the church may provide a travel expense fund of at least \$3,500 paid at the standard mileage rate (\$.55 per mile) (or current) for documented professional travel. If the church reimburses the minister for actual expenses incurred, there are no tax implications for the minister. If the church pays travel allowance to the minister on a regular basis, the money must be reported as taxable income and the minister must report his/her mileage to the IRS.

2. Ministers need both regular rest and opportunities to continue growing professionally to serve the growing needs of the congregation. For this reason, the pastor should be allowed four (4) weeks of paid vacation annually and two (2) weeks annually for **continuing education and books** with a minimum of \$800 to help offset the educational costs.

3. Churches are responsible for **moving expenses** for the minister's household and professional items to the field of each new call. A calling church may, in consultation with the minister, place financial limits on moving expenses.

Total Minimum Compensation	\$59,055
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**Tri-Presbytery Commission for Campus Ministry
Minutes for August 1, 2009**

A called meeting of PCM of Georgia was held on August 1, 2009 at New Life Presbyterian Church.

Call to meeting

The meeting was opened with prayer by Ann Clay Adams and the entire group.

Present: Ann Clay Adams (GAP), Shannon P.E. Ball (GAP), Sharon Riley (GAP, CM Pres House), Dan Boles (CP, KSU), Edward Tansberg (guest, GT student), George Taylor (CP), Trace Haythorn (GAP), Lance Crimm (GAP, GT), Jill Tolbert (GAP, Emory), Sherri Grove (CM, Berry), Pat Daugherty (NEGa), and Katheryn Preston (CP)

Excused: Andy Cooke (NEGa), Lamar Carney (NEGa), Jeannie Simpson (GAP), Alice Hickcox (GAP), Forrest Palmer (GAP staff), Jim Heyl (NEGa), Ken Meeks (NEGa staff), and Sid Gunter (CP), Susan Monk (CP), Jay Thomas (GAP), Mickey Shealy (CP)

The agenda was presented and approved, and introductions were made.

Minutes

- It was **moved** by Dan Boles and seconded by Trace Haythorn that the **June 6, 2009 minutes be approved as presented.** The motion passed.

Financial Reports

The moderator presented the financial records as communicated by Kathy Gunter of NEGa Presbytery.

Dan Boles requested that notation of the pledge made by NEGa Presbytery be sent in writing to the presbytery office due to lack of communication between the outgoing treasurer and the incoming treasurer for the presbytery. George Taylor will communicate any necessary information on behalf of the commission.

- It was **moved** by Katheryn Preston and seconded by Shannon Ball that the financial reports be accepted / received and approved. The motion passed.

Campus Updates

- Jill Tolbert of PCM@Emory gave an update on the difficulty she experienced in the spring semester balancing the pull of personal life and campus ministry, and that she is looking forward to beginning to plan for the upcoming year, the return of former students, and the arrival of new students.
- Lance Crimm gave an overview of upcoming events at Georgia Tech, including upcoming “rush,” time at Montreat, student leadership retreat in Dallas, GA. Edward gave a report on the Asian Student ministry at GT.
- Dan Boles reported that life at KSU has been quiet, but excitement is building about the fall semester. There is a busy welcome week planned, and he is looking forward to the things that fall will bring. He is excited about having a student intern for the coming year.
- Sherri Grove reported excitement about the fall as well, with solid planning in place. Students have been taking roles in leadership using the Nooma series, and that is going well. The big push for the year will be on the incoming students, trying to connect with them early before they over-commit. The ministry was sad to have lost the “dude,” PSF’s mascot due to multiple kidnappings and general demise that resulted from it.
- Katheryn reported on the success of PSC at UGA, and how wonderful it is to have a fulltime campus minister. Orientation events are being planned, and fall looks promising.

- Sharon Riley reported that the development of the ministry at Pres House is still going well. Tutoring events in the spring went well. She will be present at orientation events for both Spelman and Clark Atlanta, and is working on a presence at Morehouse as well.

Old Business

- Gentle reminder to those responsible for getting the by-laws to each presbytery for approval.
- Website work – Dan gave an update on the website development, and requested ONE picture from each campus ministry that could be used for promotion.
- Promotion in Presbyteries and beyond
 - Jill Tolbert shared a flyer that we are requesting be placed in all church bulletins on Sunday, August 16th, Higher Education Sunday. Suggestion to add a note such as: “Connect your favorite college student with a ministry near them!” or “Know a college student in Georgia? Please pass this on!”
 - Conversation was held concerning ways to reach out to both college students and older youths in churches who will soon be college students.
 - Dan revisited the idea of an overnight retreat for incoming freshmen and possibly parents as well prior to arrival on campus. He also suggested a spiritual leadership / retreat for youth ministers as a service to the youth leadership community that would be mutually beneficial and begin to build relationships that would last from year to year. Ann Clay mentioned the possibility of connecting with Columbia Seminary using both Steve Hayner and Rodger Nishioka to promote both youth and campus ministry. Much lively conversation was held regarding the possibilities that lie ahead.
 - Conversation was held regarding the development of a campus ministry at Georgia State. The wheels are in motion, and it looks promising. Catherine Neely, a Lilly intern at Central Presbyterian Church, is beginning to work on that as part of her time there.
 - Trace Haythorn shared ways in which the Fund for Theological Education (FTE) might be beneficial to campus ministry or individual students.
 - A lively discussion was held regarding campus ministry, validated ministry, and respect / recognition of campus ministers in the “grand scheme” of things.
- Manual of Operations – Sue Monk is working on this. Please make a note of things that might need to be added to this so that Sue can include them in the manual of operations.

New Business

- New Treasurer – Still needed.
- A nominating committee is needed for upcoming officer positions. It was decided that the campus ministers would serve as the nominating committee for upcoming PCM of Georgia officers for 2010.
- Issues related to funding new ministries using the statewide development funds were discussed, as well as the funding implications given the recent Northeast Georgia proposal.

A motion was made and seconded that the meeting be adjourned. The motion passed.

The meeting was closed with prayer.

There will be a regular meeting of PCM of Georgia hosted by Berry College on Monday, November 2, 2009 from 10:30 AM – 2:30 PM.

Respectfully submitted,
Jill P. Tolbert, secretary

Cherokee Presbytery New Church Development Commission

Meeting by conference call on July 1, 2009

The meeting was called to order by Moderator Sam Henderson. Participating were Tom Barrentine, Ted Smith, Chuck Holmes, Pastor Choi, and Walter Jones.

The meeting was opened with prayer by Ted Smith.

Background: Chairman Henderson, Gail Neil and Rev. Howard previously met with representatives of an immigrant church currently meeting in Northwest Georgia. They are being served by Rev. Kim P.C.(U.S.A.) minister in good standing in the Chicago area. The group is presently meeting in Ringgold as an independent congregation but has expressed a sincere desire for a relationship within Cherokee Presbytery. Their attendance is typically 60 to 70 on Sunday, with 45 adults, 10 youth, and 14 children. They have worshiped together since April of 2006.

Discussion: The commission noted that two applications would be required, one on the part of the congregation to be formally recognized as an Immigrant Fellowship. Secondly, Pastor Kim would need formal permission to serve within the bounds of Cherokee Presbytery. Pastor Choi noted that the Korean Church Council will, upon NCD approval, recognize the new fellowship within the Korean Church Council and will offer support. Pastor Choi expressed his own personal willingness to be of assistance.

Action Taken: It was moved by Chuck Holmes and seconded by Pastor Choi that the NCD Commission approve the application for Immigrant Fellowship status. The motion was approved unanimously.

Future Meeting: The next meeting was tentatively set at 10:30 on Tuesday, August 11 at the Hamilton Mill Church (Presbytery of Greater Atlanta) in connection with the Tri-Presbytery NCD Commission meeting. A primary reason for the meeting will be to welcome new members and to strengthen ties within the Commission.

Respectfully submitted,

Walter Jones

TRI-PRESBYTERY
NEW CHURCH DEVELOPMENT COMMISSION
MINUTES FOR AUGUST 11, 2009

The Tri-Presbytery NCD Commission met at Hamilton Mill Presbyterian Church. The meeting was called to order at 11:15am.

A description of the facilities and a brief overview of HMPC was given by the pastor, Rev. Tom Bagley.

Moderator Pam Driesell opened the meeting with prayer including a blessing for lunch. Introductions of those present were shared during the meal.

Commission Members present were:

Northeast Georgia Presbytery - Pam Driesell, Jeff Browning, Blaine Walker;

Cherokee Presbytery - Chuck Holmes, Sam Henderson, Bob Sloop, Ted Smith, Byeongho Choi, Walter Jones, Tom Barrentine

Greater Atlanta Presbytery - Joiner Orozco, Carol Smith, Tom Barrow,

Also present:

Bill Harris - CLP, organizing pastor of Locust Grove

Lucas Pina - Pastor of Sixes Presbyterian Church

Rick Wolters - past Chair of Tri-Presbytery NCDC

Marta Pina – Executive Assistant for NCDC

Rebecca Blackwell, Forest Palmer - Advisors

For the benefit of recently elected members of the Commission, the Moderator gave an overview of the sub-committee structure: Communication, Emerging Churches, Immigrant Ministry, Resourcing (fund-raising), and Strategic Planning.

Minutes of the May 6, 2009 meeting were approved as distributed.

REPORTS

NCD PASTORS present were given opportunity to tell the Commission of their work.

FINANCIAL

The Treasurer for the Commission, Greater Atlanta staff member, Carol Johnson has relocated to Utah. Before she left, Carol and Commission Co-Moderator, Joanna Adams, discussed skills necessary and time commitments required, and recommend that an individual be employed for this position. The position would be for four hours per month at \$35.00 per hour, recognizing that additional hours may be needed at the beginning. Funds to pay for this position will come out of Reserves. Carol and Joanna recommend that Cindy Metzler be hired to fill this position.

Tom Barrow moved and Bob Sloop seconded that Cindy Metzler be employed as Treasurer for four hours per month at \$35.00 per hour. The motion carried.

SEARCH COMMITTEE - New Church Development Director

Bob Sloop reported for the Search Committee seeking a person to staff the Tri-Presbytery NCD Commission. The search committee met with a number of individuals who had shown interest in the position. Given the level of Terms of Call and the uncertainty of the length of the position, surprise was expressed at the number of qualified and interested individuals. The Rev. Ms. Sara A. Hayden, a recent bilingual graduate of Columbia Theological Seminary with a wealth of experience, is the committee's

choice (she scored a triple "wow" on Sam Henderson's "wow-meter"). Understanding that the Search Committee was empowered to extend a call, offered a one year position to Sara Hayden. She accepted the call on August 10th and will begin work on September 1st. The Search Committee is aware that Sara has several prior commitments during the month of September.

The terms of call totaling \$62,530.25, not including Auto Allowance, were reviewed by the Commission. An Auto Allowance of \$7,000 had been discussed but is being reviewed to make certain it is adequate. Terms of Call will be presented to the appropriate committee of Greater Atlanta Presbytery once Auto Allowance has been finalized. Resources to fund this position will come from Reserves.

Questions were asked about the level that we have in Reserves. Roughly \$200,000 is in the Reserve Fund, though some of these resources are already committed to on-going projects. It was noted that realistically, recognizing these commitments, probably a maximum of 2 years funding is available for this position.

The "Roles Responsibilities and Relationships" for this position discussed at the May 6th meeting of the Commission were shared with Sara, especially the section on Funds Development. A comment, "You're on a burning platform," emphasizing the urgency of fund raising was shared with Sara. Sara understands that this is a one year position, with hopes of it being extended if funding is available.

Morningside Presbyterian Church has graciously offered to provide office space for our new Director.

A motion was made by Tom Barrow, seconded by Rebecca Blackwell, that we accept with enthusiasm the calling of Sara Hayden to be the New Church Development Director. The motion passed unanimously.

Many thanks to the Search Committee Bob Sloop, Joanna Adams, Sam Henderson, Pam Drisell, Tom Barrentine.

In a related matter it was mentioned that Marta Pina has agreed to continue in her position during a brief transition period.

A motion by Sam Henderson, seconded by Walter Jones, that the Tri-Presbytery New Church Development Commission approve that Sara Hayden be reimbursed for business related expenses through an Accountable Reimbursement Plan. The motion carried.

LIAISON'S REPORTS

LOCUST GROVE - Tom Barrow reported that a 10 person organizing committee has been formed. Thanks were expressed to Carol Smith for her diligent work with this group. They have had 3 meetings, once every 3 to 4 weeks. The organizing committee has called Greater Atlanta Presbytery Commissioned Lay Pastor, Bill Harris as organizing pastor. They are looking at potential places to begin having services. They have temporarily taken the name Locust Grove New Church Development and have made contact with neighboring churches (NIMBY). Bill distributed copies of the Vision Statement and the job description for the organizing pastor, both of which have been approved by the organizing committee. Bill has set aggressive bench marks that he desires to meet. Appreciation was expressed by the Commission to the organizing committee for helping us be challenged to look beyond traditional models for pastoral leadership. Rick Wolters offered prayer for LGNCD and it's leadership.

KAIROS - Rick Wolters reported how Kairos is a project that was started by the Emergent Church Committee for people with no interest in the trappings of the traditional church. Those who have participated primarily tend toward middle age to younger-than-older with children. A site has been selected utilizing a portion of Georgia Avenue Church near Grant Park which the Presbytery of Greater

Atlanta has maintained because of two thriving ministries housed there, a foodbank that is critical to the community and a nursery for working mothers. Kairos will begin using the sanctuary and will be "managing partners" for the entire facility. Kairos may become involved in helping the foodbank. The nursery will remain as well. [An aside - the Living Room that was meeting there decided they wanted to be a "fellowship" without a pastor and no affiliation with the Presbyterian Church(USA). Thomas, the leader is facing cancer treatments again.]

SIXES PRESBYTERIAN CHURCH - Despite past troubles, and seemingly being down for the count, Sixes is revived! Lucas Pina reported that the contract for the next phase is signed and all permits are approved. Lucas reported that the \$160,000 embezzlement case will probably go to court and the individual charged, if found guilty, will probably go to prison. There is very little expectation of any return of funds lost. In spite of this, the excitement is growing! They will probably start a second worship service beginning in September. Through an unusual turn of events, in a phone call to PC(USA) about the \$400,000 loan Sixes was granted, the question was asked, "When are you going to get the rest of the money?" Turns out the original loan amount approved was for \$800,000!

NEIGHBORS ABBEY - written report from Tony Bronsink

HAMILTON MILL - Tom Bagley reported earlier.

PROVIDENCE - no report

IMMIGRANT FELLOWSHIPS - Byeongho Choi reported that no action had been taken on his report at the previous meeting that Jesus Hope Church is ready to charter. Forest Palmer responded that this was apparently lost in the transition when Ed Albright retired and left the Commission. Forest will follow up with the Jesus Hope Church.

KOREAN CHURCHES – Rev. Byeongho Choi reported that there are a significant number of Korean newcomers coming from Korea because of the new Korean auto plant in La Grange area, GA. Some have been asking for a Korean Presbyterian Church in that area. Therefore, LaGrange Korean Presbyterian Church was established in LaGrange by the support of Korean Presbyterian Church Council s on April 19, 2009.

Rev. Byeongho Choi mentioned how Korean Churches across the country are growing rapidly and that the language barrier is a very big issue. He mentioned that a non-geographic Korean presbytery was formed several years ago is the fast growing presbytery in PCUSA now. Korean language presbytery is very important for church growth. A Korean language presbytery will be formed pretty soon and Rev. Choi asked the Commission to be supportive of such efforts in the Synod of South Atlantic. Synod of the South Atlantic has approved non-geographic presbyteries in that concept several years ago and many Korean Presbyterian Churches in our region are quite interested and will join the Korean Presbytery. Rev. Choi thought that half of Korean churches may join and the other half may stay in present presbytery.

ZION PRESBYTERIAN CHURCH, RINGOLD - just getting started; looking for a place to meet.

LATINO GROUPS - Joiner Orozco reported that though there are 8 Latino groups in the area, there has been only one Latino Church in Greater Atlanta Presbytery. They had been meeting at Shallowford PC. When changes were being made there, the group was told they needed to relocate. Presently they are meeting once a month in small shopping center. The cost is \$1500 per month.

EL NAZARENO CHURCH - Joiner Orozco reported that they had moved from College Park to Hapeville and that they expressed a desire to start the chartering process.

VISIONING AND STRATEGIC PLANNING COMMITTEE - Sam Henderson led a discussion on the latest version of the Tri-Presbytery New Church Development Mission Statement and Strategic Plan. Specific changes from suggestions made at the previous meeting were discussed.

A question was raised about how confusion might arise over the concept of both TPCNCDC AND constituent presbyteries having purchasing and/or selling authority [see page 4, section C, number 3, item b]

Also, discussion ensued over the need for some form of "Handover Document" that covers all the bases. It was noted that such a document needs to be criteria driven or event driven, rather than date driven.

The next meeting of the Commission will be at 3:00pm on Tuesday November 10th, location to be announced, followed at 5:00pm by the Annual Celebration.

The meeting was closed with prayer.

Respectfully submitted,

Blaine Walker

Nominating Committee Report – July 25, 2009

Nominations for approval and election by presbytery are in **Bold**

PRESBYTERY MODERATOR

Moderator	Class of 2009 Gary Pichon (New Lebanon/Grace)
Moderator in Nomination	Class of 2009 Rev. Mark Weaver

WORSHIP TEAM: Moderator – Jerry Black

<u>Class of 2010</u>	<u>Class of 2011</u>	<u>Class of 2012</u>
Rev. Cido Araujo	Rev. Keith Gunter	Rev. Zeta Lamberson
Trisha Nebel (Calhoun First)	Jerry Black (Covenant)	Rick Gomez (Cartersville First)

MISSION TEAM: Moderator – Connie Beauchamp

<u>Class of 2010</u>	<u>Class of 2011</u>	<u>Class of 2012</u>
Rev. Stuart Leyden	Rev. Tyler Downing	Rev. Paul Bayerl
Connie Beauchamp (Beersheba)	Laura Wilson (LaFayette)	Roberta Sarchet (New Lebanon)

CELEBRATION & HOSPITALITY TEAM: Moderator - Rev. Ken McKenzie

<u>Class of 2010</u>	<u>Class of 2011</u>	<u>Class of 2012</u>
Rev. Tim Erskine	Rev. Carol Wade	Rev. Ken McKenzie
Paul Sherwood (Marietta First)	Ann Stubbs Maddux (Beersheba)	Sandi Townley (Chickamauga)

NURTURING DISCIPLES TEAM: Moderator – Teri Abercrombie

<u>Class of 2010</u>	<u>Class of 2011</u>	<u>Class of 2012</u>
Rev. Pem Cooley	Rev. Mickey Shealy	Rev. Lucas Pina
Pinkie Owens (Rockmart)		Teri Abercrombie (Trinity)

SPIRITUAL DEVELOPMENT TEAM: Moderator – Rev. Pete Paulson

<u>Class of 2010</u>	<u>Class of 2011</u>	<u>Class of 2012</u>
Rev. Pete Paulson	Rev. Maxine Edwards	Rev. Bill Ford
Caron Gruben (Kirkwood)	Ben Atha (Heritage)	David Gama (Brazilian Christian)

MINISTRY SUPPORT TEAM: Moderator – Rev. Don Esa

<u>Class of 2010</u>	<u>Class of 2011</u>	<u>Class of 2012</u>
Dayton Adams (New Lebanon)	Rev. Maryellen Hittel	Rev. Don Esa
Tommy Smithweck (Marietta First)	Judy Greeson (Calhoun)	Lisa Marie Haygood (Sixes)

CHEROKEE RETREAT CENTER (CRC) BOARD – Moderator: Rev. John Wells

<u>Class of 2010:</u>	<u>Class of 2011:</u>	<u>Class of 2012</u>
Brian Enlow	Nate Marini (Marietta First)	Rev. John Wells
Cheryl Jenkins (Westminster)	Mark Thompson (Marietta First)	John Hay (Eastminster)
	Anita Errickson (Westminster)	Corrin Baines
	Heather Perrin	Becky Jordon

CAMPUS MINISTRY COMMISSION - Moderator: George Taylor

<u>Class of 2009:</u>	<u>Class of 2010</u>	<u>Class of 2011</u>
Cheryl Jenkins (Westminster)	Rev. Mickey Shealy	George Taylor (Covenant)
Katherine Preston (Calvary)	Susan Monk (Ray-Thomas)	
Rev. Sid Gunter		

NEW CHURCH DEVELOPMENT COMMISSION – Moderator: Sam Henderson

<u>Class of 2009:</u>	<u>Class of 2010</u>	<u>Class of 2011</u>
Rev. Byeongho Choi	Tom Barrentine (Faith/BR)	Rev. Sam Henderson
Rev. Walter Jones	Bob Sloop (Marietta First)	Chuck Holmes (Kirkwood)
Rev. Ted Smith		

PERMANENT JUDICIAL COMMISSION

<u>Class of 2010:</u> Harris Hines (Marietta First) Rev. Zeta Lamberson Robert Smalley (Dalton First)	<u>Class of 2012</u> Peter Olson (Cartersville First) Elder James Osborn (Providence) Rev. Debbie Wells Rev. Julia Wiley	<u>Class of 2014</u> Coy Temples (Dalton First) Rev. Mary Ellen Hittel Teri Abercrombie (Trinity)
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COMMITTEE ON REPRESENTATION – Moderator: John Spangler

<u>Class of 2008:</u> Andrea Albuquerque (Ray Thomas) Roy Norman (Sixes) Kat Davidson (Marietta First, Youth)	<u>Class of 2009:</u> Gail Meacham (Marietta First) Dan Boles (Celtic Cross/KSU) Jake Tompkins (Heritage, youth)	<u>Class of 2010</u> Rev. John Spangler Rev. Jose Pezini Kate Tutwiler (Southminster)
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COMMITTEE ON PREPARATION – Moderator: Fritz Bogar

<u>Class of 2009:</u> Helen James (Southminster) Rev. Ben Laughlin Rev. Bridget Waddell Velma Tilley (Cartersville First)	<u>Class of 2010</u> Rev. Bryant Harris Rev. Roger Kvam *Dickson Lester (Mars Hill) Walt Beamer (Kirkwood)	<u>Class of 2011</u> *Rev. Fritz Bogar Rev. Carrie Scott Rev. Julie Ferguson *Becky Cameron (Marietta First)
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COMMITTEE ON MINISTRY – Moderator: Ken Terrell

<u>Class of 2009:</u> Gloria Eberhart (Westminster) Jesse Hunter (New Lebanon) LaVert Jones (John Knox) Rev. Jack Waskey	<u>Class of 2010:</u> *Rev. Denise Beltzner Robert Smalley (Dalton First) *Rev. Ken Terrell Rev. Debbie Wells	<u>Class of 2011:</u> *Rev. Dave Grove Rev. Dick Neelly Todd Johnson (Cohutta) Marx Borges (Ray-Thomas)
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SYNOD COMMISSIONERS (Four-Year Terms, Bi-Annual Meetings: March & September)

2008-2011 Commissioners:	Minister Ben Laughlin	Ralph Walker (Heritage)
2008-2011 Alternate Commissioners:	Minister Ken McKenzie	Pat Alverson (Calvary)
2011 Synod Nominating Committee	Minister Jack Foley	

*Serving second consecutive term.

COORDINATING TEAM – Moderator: Sue Reggin

<u>Rev. Susan Reggin</u> <i>Past Moderator</i>	<u>Gary Pichon (New Lebanon/Grace)</u> <i>Moderator</i>	<u>Rev. Mark Weaver</u> <i>Moderator-elect</i>
<u>Jerry Black (Covenant)</u> <i>Worship</i>	<u>Connie Beauchamp (Beersheba)</u> <i>Mission</i>	<u>Rev. Ken McKenzie</u> <i>Celebration & Hospitality</i>
<u>Teri Abercrombie</u> <i>Nurturing Disciples</i>	<u>Rev. Pete Paulsen</u> <i>Spiritual Development</i>	<u>Rev. Don Esa</u> <i>Ministry Support</i>
<u>George Taylor</u> <i>Campus Ministry Commission</i> <i>Moderator</i>	<u>Rev. Sam Henderson</u> <i>NCD Commission</i> <i>Moderator</i>	<u>Rev. John Wells</u> <i>CRC Board Moderator</i>
<u>Rev. Rebecca Blackwell</u> <i>Mission Coordinator, ex officio</i>	<u>Kelly Howington</u> <i>CRC Director, ex officio</i>	<u>Rev. Susan Reggin</u> <i>Discernmentarian, ex officio</i>

NOMINATING COMMITTEE – Sue Spivey, Moderator

<u>Class of 2009:</u> Jane Lawhon (Rockmart) Sue Spivey (Summerville) Rev. Sid Gunter	<u>Class of 2010:</u> Charles Allen (Southminster) <hr/> Rev. Ted Smith	<u>Class of 2011</u> *Rev. Van Nesbit Jane McDonald (Silver Creek) Brett Berto (Parkway)
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Cherokee Retreat Center Board of Directors Meeting August 11, 2009 6:30pm

NEXT MEETING: September 1, 2009, 6:30pm (revised from Sept. 8, 2009)

Roll Call:

In attendance: Corrin Baines, Nate Marini, Heather Perrin, Kelly Howington, Anita Errickson

Not in attendance: Becky Jordan, Jon Hayes, Cheryl Jenkins, John Wells, Brian Enlow, Mark Thompson

Handouts:

Standard Operating Procedure for Financial Donations (draft for review)

Cherokee Presbytery and Properties Profit & Loss Budget Overview (January 2009 to date)

Job description for Camp Director

Scholarships Spreadsheet

Email from Becky Jordan

Email from Andy Hendrix

Meeting Minutes from July 14, 2009

I. Call to Order:

The meeting was called to order at approximately 6:50pm with a prayer. A quorum was not present.

II. Approval of the Minutes from the last meeting:

Minutes from the June 16, 2009 meeting were distributed via email and approved electronically as submitted.

III. Old Business:

1. Election of officers cannot take place this evening since a quorum was not present. The Board needs to elect officers at the September meeting since this was not done at the July or August meetings as originally planned.
2. The A/C unit at the Lodge was replaced. The Board approved the action via email with one Board member dissenting.
 - a. Unfortunately, the other HVAC unit in the Lodge has died, and has the same problem as the last one. One unit is performing okay for now.
 - b. A vote on approving the second HVAC unit replacement will be tabled until next meeting.
3. Anita said that the two AED units that are needed will cost approximately \$700 or less. There is not a hurry to have them installed, but we will probably need them next summer.
4. Kelly went over the Financials and the Summer Program Report.
 - a. CRC is running under budget for the summer by approximately 20 percent.
 - b. CRC is still waiting on a few credit card payments for campers.
 - c. CRC is rented for almost every weekend from now through October.
 - d. Next year, culture camp will be a "rental", and the program will be separate from the standard summer program. They will have the opportunity to contract with the summer staff to provide staff for culture camp under a separate contract.

- e. Community camp – some money is left for next year, which needs to be used for that purpose.
 - f. Kelly will move scholarship funds and place into the income for summer camp fees now that the summer is over. Right now, the scholarships are funded by matching grants from churches and online picture sales (Thriviva).
 - g. Watkins Fund – needs to be invested as was intended.
 - h. Bottom line – CRC is still looking at a \$30,000 shortfall to be made up by the end of the year.
 - i. The Presbytery may be able to give \$25,000 to \$35,000 to the CRC.
 - j. Nate and Kelly need to speak with Dalton Pres. Dalton may only want to give to the CRC (rather than the Presbytery), and those funds would need to be in a designated fund for the CRC to ensure they are used for the intended purpose.
5. Corrin passed around the donations giving procedure, and the Board made a few comments.
- a. Use wording like “remaining balance” rather than “amount due”.
 - b. Thank you notes and tracking has begun.
 - c. Reminders should be sent out quarterly whether or not the pledge payment has been made.
 - d. The Board signed Thank you notes during the meeting.
6. Becky Jordan provided the CRC’s camp director job description via email.
- a. The job description was very generalized.
 - b. A new description is needed for operating camp/site management.
 - c. Kelly would like to contract out some of the camp operations and site management duties rather than hire a new person (see below in New Business regarding Andy Hendrix’s resignation).
 - d. Kelly will email a job description that he has as well as the ACA recommended job description.

IV. New Business

1. Andy Hendrix submitted his resignation today to Kelly via email and will be submitting a formal letter to Jon and Kelly by Thursday. Kelly stated that Andy has left on good terms and that he is looking forward to his future.
2. Nate noted that members of the Board need to pledge a donation if they have not already.
3. Nate noted that the CRC Board needs to contact churches with a plan to solicit donations and a calendar for tracking. The Board needs to ask the churches to only designate some funds to the CRC, not increase their budget.

4. Heather mentioned that the Trout Unlimited Chili Cook-off in Rome, GA was successful a few years ago, and we may want to do this again to generate interest in the community.
5. Anita said that a golf cart has been pledged for camp from the Presbytery Women's group. To date, they have raised \$650 of the \$2,200 needed. Donations for this purpose can be made to Cherokee Presbytery with a note of "CRC Golf Cart".
 - a. Heather will check to see if her Aunt's golf cart has already been sold.

The meeting was adjourned at approximately 8:40 pm.

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Agenda items for next board meeting:

- Board officer elections.
- Job descriptions for Kelly
- Discuss possibility of contracting for camp maintenance and operations rather than hiring someone to fill Andy's position right away.
- HVAC Unit #2
- Review updated procedures for donations
- Discuss ways the Friends of CRC group can participate/help in outreach
- Committees – need descriptions of these. We need to look in the previous work that was completed during the CRC Board's development as this was completed already.
- Frequency of meetings.

Action Items:

1. Corrin will revise the procedures for donations.
2. Kelly will email his job description and the recommended one from the ACA.
3. Heather will send out a reminder one week in advance of the next meeting, and include Betty Cheek (bettycheek1@bellsouth.net) so she can get it on the Cherokee Chat newsletter. Note: This was not done because the meeting date was changed from Sept. 8 to Sept. 1.
4. Kelly will work to rename some of the items in the budget and move funds as discussed during the meeting (ex. move scholarship money into the summer camp fees line).
5. Heather will check on her Aunt's golf cart.

Minutes respectfully submitted by Heather Perrin.

Cherokee Presbytery and Properties
Balance Sheet
 January through August 2009

	Aug 31, 09
ASSETS	
Current Assets	
Checking/Savings	312,369.45
Total Current Assets	312,369.45
Fixed Assets	858,286.78
Other Assets	279,900.84
TOTAL ASSETS	1,450,557.07
 LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	-1,322.95
Total Current Liabilities	-1,322.95
Long Term Liabilities	545,690.56
Total Liabilities	544,367.61
Equity	906,189.46
TOTAL LIABILITIES & EQUITY	1,450,557.07

Cherokee Presbytery and Properties
Profit and Loss
 January through August 2009

Income

44009 · Budgeted Receipts	
44000 · Unified Gifts	335,950.09
44002 · Interest Income	<u>2,059.21</u>
Total 44009 · Budgeted Receipts	<u>338,009.30</u>

Total Income 338,009.30

Expense

51000 · Administration Division	
51001 · Salaries	
51002 · GP/Mission Coordinator	
51100 · Salary/GP/Mission Coordinator	23,682.58
51101 · P/R Tax/GP/Mission Coordinator	2,771.90
51102 · Housing/GP/Mission Coordinator	16,250.00
51104 · Annuity/GP/Mission Coordinator	3,500.00
51105 · Pension/GP/Mission Coordinator	13,684.24
51106 · Travel/GP/Mission Coordinator	3,267.93
51107 · Professional Expense/GP/MC	631.77
51108 · Education/GP/Mission Coord.	<u>267.44</u>
Total 51002 · GP/Mission Coordinator	64,055.86
51109 · Administration Assistant	
51200 · Salary/Admin Asst	23,315.04
51201 · P/R Tax/Admin Asst	1,398.90
51202 · FSA/Admin Asst	<u>4,416.02</u>
Total 51109 · Administration Assistant	29,129.96
51203 · Finance Administrator	
51210 · Salary/Finance Admin	17,533.01
51211 · P/R Tax/Finance Admin	1,053.84
51215 · Communications	13,334.64
51219 · Treasurer	<u>2,000.00</u>
Total 51203 · Finance Administrator	<u>33,921.49</u>
Total 51001 · Salaries	127,107.31
51216 · Pby Office Operating Expense	
51302 · Utilities	2,877.19
51303 · Telephone	3,195.92
51304 · Office Renovation Loan	16,154.96
51305 · Office Supplies	5,518.27
51306 · Postage	913.52
51307 · Office Property Insurance	1,904.71
51308 · Committee Expense	27.25
51310 · Printer Lease	1,684.55
51311 · Workers Comp/Pby Staff	2,387.60
51313 · QuickBooks Support	1,146.97

51314 · Annual Review	534.37
51317 · Janitor/Pby	<u>720.00</u>
Total 51216 · Pby Office Operating Expense	<u>37,065.31</u>
Total 51000 · Administration Division	164,172.62
51318 · Church Development	
52101 · New Development	
52100 · New Church Dev. Comm.	<u>0.00</u>
Total 52101 · New Development	0.00
52201 · Desig/ Cap/ Debt	
52200 · Faith/P&I=\$533.79@5%	2,296.57
52202 · Macland/P&I=\$533.79@6.25%	6,355.92
52204 · Property Tax WL	591.15
52206 · Providence (Old Prop) UCB Loan	<u>5,856.53</u>
Total 52201 · Desig/ Cap/ Debt	<u>15,100.17</u>
Total 51318 · Church Development	15,100.17
53103 · Church Support	
53100 · Redevelopment	0.00
53101 · Percept Vista Agreement	<u>1,638.00</u>
Total 53103 · Church Support	1,638.00
54105 · Committee on Ministry	
54102 · Career Counseling	<u>2,500.00</u>
Total 54105 · Committee on Ministry	2,500.00
54200 · Coordinating Team	
54201 · Coordinating Team Expense	<u>-45.00</u>
Total 54200 · Coordinating Team	-45.00
54505 · Committee on Prep for Ministry	
54502 · Committee Expense	408.00
54503 · Background Inquiry	<u>143.00</u>
Total 54505 · Committee on Prep for Ministry	551.00
55109 · Mission Program	
55200 · GA Campus Min Commission	3,750.00
55201 · Presbyterian College	0.00
55202 · Villa International Atlanta	0.00
55203 · Georgia Lodge-Benevolence	500.00
55204 · Johnson C. Smith Theo Seminary	999.99
55205 · Thornwell Children's Home/School	0.00
55206 · Duvall Home	250.00
55207 · Medical Benevolence Foundation	0.00
55208 · Presbyterian Disaster Relief As	<u>375.00</u>
Total 55109 · Mission Program	5,874.99
56110 · Nurture Division	
56100 · Fall Leadership Event	0.00
56101 · Winter Leadership Event	2,089.03

56103 · Resource Center	100.00
56107 · Subscriptions	<u>44.95</u>
Total 56110 · Nurture Division	2,233.98
56500 · Cherokee Retreat Center	50,000.00
60001 · Payroll Expenses	10,082.81
66900 · Reconciliation Discrepancies	<u>0.00</u>
Total Expense	<u>252,108.57</u>
Net Income	<u><u>85,900.73</u></u>

Cherokee Presbytery Retreat Center Profit and Loss

	Cherokee Retreat Center	<u>Jan - Aug 09</u>
Income		
	47000 · CRC Income	
	47200 · Summer Camp Fees	111,198.91
	47201 · Presbytery Unified Giving	50,000.00
	47202 · Retreat Center Fees	28,134.80
	47203 · Retreat Event Fees	2,210.00
	47204 · Community Camp	2,000.00
	47205 · Culture Camp	0.00
	47206 · CRC Annual Fund	27,948.94
	47208 · Electric Income Res Home	<u>131.45</u>
	Total 47000 · CRC Income	<u>221,624.10</u>
	Total Income	221,624.10
Expense		
	57000 · CRC Expense	
	57001 · CRC Administration	
	57100 · Campers Insurance	414.12
	57101 · Property Insurance	2,336.47
	57102 · Office Supplies	3,247.60
	57105 · ACA	<u>1,437.00</u>
	Total 57001 · CRC Administration	7,435.19
	57002 · Year Round Program/Staff	
	57200 · Year-Round Program	521.02
	57201 · Year Round Food Service	2,019.44
	57202 · Year Round Publicity	3,984.15
	57203 · Contract Staff	6,300.00
	57204 · Workers Comp	<u>2,100.00</u>
	Total 57002 · Year Round Program/Staff	14,924.61
	57003 · Summer Program/Staffing	
	57300 · Publicity	5,513.76
	57301 · Food	27,117.12
	57302 · Ed. Resources	598.02
	57304 · Challenge Camp	3,467.02
	57305 · Medical Supplies	757.98
	57306 · T-Shirts	2,444.98
	57307 · Recreational Supplies	1,140.77
	57308 · Worship/Small Group Supplies	371.14
	57309 · Arts and Craft Supplies	296.41
	57310 · Culture Camp	0.00
	57311 · Community Camp Food	0.00
	57312 · Community Camp Program & Staff	0.00
	57350 · Summer Staff Salaries	35,015.98
	57351 · Summer Staff PR Taxes	550.15

57352 · Summer Staff Training Exp	1,003.44
57353 · Summer Staff Workers Comp	<u>0.00</u>
Total 57003 · Summer Program/Staffing	78,276.77
57004 · Utilities	
57500 · Electric	13,538.27
57501 · Propane	5,005.67
57502 · Telephone	2,292.29
57503 · Water/Sewer	3,202.23
57504 · Trash Pickup	1,363.98
57505 · Internet	<u>886.92</u>
Total 57004 · Utilities	26,289.36
57005 · Loans/Debts	
57601 · Residential Trailer	5,121.24
57602 · Corps Lease	<u>500.00</u>
Total 57005 · Loans/Debts	5,621.24
57006 · Maintenance/Operations	
57401 · Buildings/Facilities/Grounds	10,460.77
57402 · Pool Operations	3,552.20
57403 · Tools/Equipment	924.42
57404 · Truck Operation	1,650.65
57405 · Machinery Operation	787.48
57406 · Termite/Pest Control	115.54
57407 · Incidental Labor	815.36
57408 · Custodial Supplies	<u>2,369.59</u>
Total 57006 · Maintenance/Operations	20,676.01
57007 · Retreat Center Director	
57710 · Salary	35,000.00
57711 · Travel	281.14
57712 · Pension	8,840.26
57713 · PR Tax	2,279.69
57714 · Education	0.00
57715 · Professional Expense	621.99
57716 · Workers Comp	<u>547.22</u>
Total 57007 · Retreat Center Director	47,570.30
57008 · Grounds Keeper	
57720 · Salary	9,999.99
57721 · PR Tax	639.99
57722 · Pension/Benefits	<u>5,457.44</u>
Total 57008 · Grounds Keeper	16,097.42
Total 57000 · CRC Expense	<u>216,890.90</u>
Total Expense	<u>216,890.90</u>
Net Income	<u><u>4,733.20</u></u>

CHEROKEE PRESBYTERY BYLAWS

1. PREAMBLE

A. Vision

1. Cherokee Presbytery is called to be a holy expression of God's intention for the world, obediently following Christ together with confidence, joy, and hope.
2. As such, Cherokee Presbytery is one model of a missional church which equips its members as missionaries sent by God to live and proclaim His Kingdom in the world.

B. Mission - With God's help, Cherokee Presbytery shall obey its call to God's mission through:

1. Being a Christ-centered worshipping community of faith,
2. Living and proclaiming God's Kingdom in the world,
3. Supporting one another as ambassadors sent by God to change the world,
4. Listening to God and one another,
5. Mutually supporting, respecting, and being accountable to one another, and
6. Supporting united mission efforts.

C. Core Values

1. Cherokee Presbytery is one church with a branch wherever there is a congregation;
2. Cherokee Presbytery is united in mission within and beyond its own bounds;
3. Cherokee Presbytery congregations cooperate and collaborate in shared ministries;
4. Just as Jesus came to serve and not be served, Cherokee Presbytery has servant leadership;
5. Cherokee Presbytery strives for consensus decision-making; and
6. Cherokee Presbytery practices spiritual discernment prior to engaging in parliamentary procedures on matters of importance.

D. PURPOSE - These Bylaws shall establish the organization of Cherokee Presbytery and provide for its functioning during and between meetings.

2. THE CORPORATION

A. The legal name of this church body and of the Corporation is Cherokee Presbytery Properties, Inc. The Corporation is a constituent part of the Synod of South Atlantic and shall function in accordance with Parts 1 and 2 of the Constitution of the Presbyterian Church (USA) and the rules, procedures, and organization set forth in the Ministry Manual.

B. Presbytery shall be incorporated under the laws of the State of Georgia as Cherokee Presbytery Properties, Inc.

C. The Trustees of the Corporation shall be the Coordinating Team. The Moderator of the Presbytery shall serve as the President and CEO of the Corporation. The Secretary of the Corporation shall be the Stated Clerk of the Presbytery. The Treasurer of the Corporation shall be the Treasurer of the Presbytery.

1. Subject to the Provisions of G-08000 of the Book of Order, the Corporation and its Trustees shall have the power to
 - a) Receive, hold, encumber, pledge as collateral, manage and transfer real or personal property for the Corporation;

- b) Borrow money and enter into loan agreements on behalf of the Corporation;
- c) Accept and execute deeds of title to such property;
- d) Hold and defend title to such property;
- e) Manage any permanent special funds for the furtherance of the Presbytery's purposes.

D. Meetings of the Corporation shall be held concurrently with stated meetings of the presbytery. The minutes of stated presbytery meetings shall be the minutes of the Corporation.

3. MEETINGS

A. Cherokee Presbytery shall hold six (6) Stated Meetings each year and at such times and places as the Worship Team may determine unless otherwise ordered by the presbytery.

B. Special meetings may be held when called in conformity to the Book of Order, G-11.0200.

C. All meetings of the presbytery and its Ministry Teams, Committees, Boards, and Commissions shall be conducted in accordance with the most recent edition of Robert's Rules of Order, Newly Revised, except in those cases where the Constitution of the Presbyterian Church (USA) provides otherwise.

- 1. Parliamentary procedure may be supplemented by a process of discernment whenever the body deems it appropriate.
- 2. A simple majority vote shall be 50% + 1 of the members present at the meeting.

D. For Stated Meetings of presbytery, a quorum shall consist of one-fourth of the non-retired Ministers of presbytery and representative Elders from one-fourth of the churches of presbytery. Reasons for non-attendance on the part of ministers and non-representation on the part of churches, also reasons for partial attendance, shall be given to presbytery in writing.

E. The quorum for all committees, ministry teams, commissions, and boards of the presbytery shall be 51% of the filled membership of that entity.

4. POLICY: ELECTRONIC MEETINGS

A. Committees, divisions, task forces, and Coordinating Team are allowed to conduct presbytery business face-to-face, through conference calls, and electronically (e-mail) unless a committee member objects at the time the meeting is called. At least 50% of meetings shall be conducted face-to-face.

B. To satisfy constitutional (Roberts Rules) requirements for dialogue to occur by a quorum before an e-mail vote, the following protocols must be observed:

- 1. The Moderator must announce the duration (hours or days, beginning and ending times) of the meeting by e-mail notice.
- 2. The Moderator must open the meeting with prayer.
- 3. The Moderator must state the motion which is to be considered. There must be a second to the motion for discussion opportunities.
- 4. Attendance and quorum must be established by the members electronically acknowledging receipt of the notice.

5. All responses, comments, or discussion replies must be sent to all participants.
6. The moderator must declare when a meeting is closed, and the result of any vote taken. The moderator must close the meeting with prayer.
7. Minutes must be constructed from the e-mail record and approved at the next stated meeting.

5. OFFICERS AND STAFF

A. The Ecclesiastical Officers of the presbytery shall be: the Moderator, the Stated Clerk, the Parliamentarian, the Discernmentarian, the Recording Clerk and the Treasurer.

B. All officers of this presbytery shall perform their respective duties under the general rules of the Book of Order, Presbyterian Church (USA).

C. The Office of Moderator shall alternate between Ministers and Elders.

1. The Moderator shall be installed at the first stated meeting of the year for a one-year period.
2. The Moderator shall perform such duties as are prescribed by the Book of Order and in these Bylaws.
3. If the Moderator is unable to serve at a particular meeting or if the position becomes vacant, the immediate past Moderator of the Presbytery shall moderate the meeting.

D. The Parliamentarian shall be appointed by the Moderator, in consultation with the Stated Clerk, and shall serve a term of one year, coinciding with the term of the Moderator.

E. The Office of Stated Clerk

1. The Stated Clerk shall be nominated by the presbytery's Nominating Committee and elected by the presbytery for a three year term. (G-9.0203b)
 - a) The Coordinating Team shall act as the Personnel Committee for the Stated Clerk and shall conduct a performance review annually.
 - b) Based on their performance reviews, the Coordinating Team shall provide a recommendation to the Nominating Committee prior to placing the person's name in nomination for election to another term as Stated Clerk.
 - c) The Stated Clerk may be elected to an indefinite number of three-year terms.
 - d) The Stated Clerk shall be either an elder or a Minister of Word and Sacrament and eligible for membership in the presbytery.
2. The duties of the Stated Clerk shall be:
 - a) To serve as the official channel of communication for the presbytery.
 - b) To preserve the minutes and other permanent records of presbytery.
 - c) To distribute minutes to all ministers and clerks of session of presbytery.
 - d) To file copies of all printed minutes with the synod and the archives at Columbia Presbyterian Theological Seminary.

- e) To forward to each session blank forms of all reports required at the close of the year.
- f) At the first meeting of the year, to recommend to presbytery a formula for the balance of Ministers and Elders at meetings of presbytery in accordance with G-11.0101b.
- g) To assign resolutions, memorials, overtures, and proposed amendments to the Ministry Manual to particular Ministry Teams, committees, boards and/or commissions for their consideration and recommendations to presbytery.

F. The Parliamentarian shall be:

- 1. Appointed by the Moderator of the presbytery for the year of the Moderator's term.
- 2. The duties of the Parliamentarian shall be:
 - a) To advise the Moderator and the presbytery of the proper parliamentary procedure in accordance with Robert's Rules of Order, Newly Revised.
 - b) To provide counsel to the Stated Clerk and to the presbytery regarding general parliamentary procedure to effect the fair and clear judgments of the presbytery in its entire works.

G. The Discernmentarian shall be:

- 1. Appointed by the Moderator of the presbytery for the year of the Moderator's term.
- 2. The duties of the Discernmentarian shall be
 - a) To advise the Parliamentarian and the presbytery when the use of corporate discernment would be an effective means of decision-making.
 - b) In consultation with the Spiritual Development Team, to provide counsel to the Coordinating Team regarding discernment processes that might be utilized within the presbytery docket for effective decision-making.

H. The duties of the Recording Clerk shall be:

- 1. To record the minutes of each meeting of the presbytery, transcribing them for the Stated Clerk, without undue delay.
- 2. To assist the Stated Clerk at the meetings of presbytery insofar as is reasonable and proper.

I. The duties of the Treasurer of Presbytery shall be:

- 1. To oversee the reception of moneys from the churches of presbytery and other approved sources and their transmission to the various benevolent causes of General Assembly, synod, presbytery and other approved causes or programs, in accordance with the schedule adopted by presbytery from time to time.
- 2. To oversee the disbursement of moneys as authorized and the detailed records of all receipts and disbursements.
- 3. To oversee the audit or financial review of financial records to presbytery annually and present the results to the September Stated Meeting.
- 4. The Treasurer and all employees of the presbytery who handle funds shall be bonded by a recognized bonding company and the premium for this bond shall be paid by presbytery.

J. There shall be a Mission Coordinator.

- 1. The search and call of the Mission Coordinator shall be conducted by a search committee representative of and elected by the presbytery for this purpose.

2. The Coordinating Team shall serve as the Personnel Committee for the Mission Coordinator.
 - a) The position description is approved by the Coordinating Team annually and reported to the presbytery.
 - b) The Coordinating Team shall conduct an annual performance review of the Mission Coordinator in order to set ministry priorities for both the Mission Coordinator and the Ministry Teams.
3. This person shall be a member of Cherokee Presbytery and may be elected as Stated Clerk.
4. The Mission Coordinator shall be responsible to the presbytery through the Coordinating Team.

K. Other staff

1. The presbytery may have other staff as recommended by the Coordinating Team.
2. The Mission Coordinator will be head of staff. The Ministry Support Ministry Team shall maintain Personnel Policies for Cherokee Presbytery, and all employment shall be guided by and subject to these policies.

6. CURRENT BYLAWS AS PART OF MINISTRY MANUAL.

8. The presbytery shall keep current a set of Bylaws as a part of its Ministry Manual.
9. The Bylaws may be amended as follows:
 - a) A proposed amendment shall be presented by a member of the Coordinating Team in writing to the Coordinating Team, which in turn shall present the proposal to the next Stated Meeting of Presbytery with its recommendations.
 - b) The proposed amendment shall be distributed to the presbytery in the handbook for the next Stated Meeting of Presbytery.
 - c) To become effective, an amendment must be approved by a two-thirds vote of the members present at one meeting of presbytery.

Bylaws of Cherokee Presbytery, October 12, 2009