

**MINUTES OF THE STATED MEETING OF CHEROKEE PRESBYTERY**  
**Saturday, November 21, 2017, 10:00 a.m., Covenant Presbyterian Church**  
**Marietta, Georgia**

**Roll of Presbytery**

**ACTIVE MINISTERS:**

Beltzner, Denise	Unex
Bogar, Fritz	P
Braga, Reginaldo	P
<i>Bridges, Sam</i>	Ex
<i>Dunn, Tim</i>	Ex
Coile Estes	P
Evans, Joe	P
Ferguson, Julie	P
Fuller, Julie	Unex
Gonzalez-Gertz, Edwin	Ex
Gray, Joan	Unex
Grove, David	Unex
<i>Henderson, Sam</i>	Ex
Hittel, Maryellen	P
Jones, Chris	Unex
Jones, David	P
<i>Jones, Ray</i>	Ex
Jordan, David	P
Josey, Camille	P
Lamberson, Zeta	P
Lee, Jennifer	P
Lund, Greg	P
MacMillan, Nikki	P
Martin, John	Ex
Mendes, Paulo	P
Meyer, Cathy	P
Milford, Elizabeth	P
Moore, Greg	P
Moore-Keish, Chris	Unex
Parr, Cyndi	P
<i>Pezini, Jose</i>	Ex
Renken, Catherine	P
Scott, Carol	P
Scott, Katie	P
Scott, Will	P
Simpson, Jim	P
Waddell, Bridget	Unex
Waddell, Kenneth	P
<i>Yoo, William</i>	P

(39)

**CORRESPONDING MINISTERS:**

Pete Paulsen(RCA) P  
 Cathi Parchem (Savannah)  
 Lisa Majoros (Gr. Atlanta)

39+ 49 = 88  
*[Excuses not required from Retired]*

*Italics = Laboring in mission field or out of bounds of presbytery 5*

**RETIRED MINISTERS:**

Allen, Herschel  
 Ballesteros, Tino  
 Blackwell, Rebecca  
 Brice, Joe  
 Carmichael, Bert  
 Cooley, Pem  
 Craft, Ed  
 Edwards, Maxine  
 Esa, Donald  
 Feast, Charles  
 Gantz, Robin P  
 Garrett, Eleana  
 Glauner, David  
 Gonzalez, Catherine  
 Guder, Darrell  
 Gunter, Sid  
 Grohman, Donald  
 Hammett, Jenny  
 Hunter, Rodney  
 Jones, Walter  
 Kim, Jin Hoon  
 Looby, Janet  
 Martin, Roger  
 McAliley, Elizabeth  
 McDonald, David  
 Neelly, Dick P  
 Nesbit, Van  
 Ottaviano, Dan  
 Reggin, Susan  
 Rhodes, Jan  
 Rogers, Tom  
 Sapp, Frank  
 Sapp, Mary Kay  
 Smith, Cuyler  
 Smith, Ted  
 Spangler, John P  
 Speed, James  
 Stroup, George  
 Tarrant, John  
 Terrell, Ken P  
 Wade, Carol  
 Ward, Gil  
 Waskey, Jack  
 Weathersby, Frank  
 Weaver, Charles  
 Wells, Debbie  
 Wells, John  
 Wood, Tom  
 Wright, Donn  
 (49)

CHURCH – RULING ELDER COMMISSIONERS

Acworth	Randy Deal
Beersheba	Nancy Bertrand
Brazilian Christian	
Calhoun	
Cartersville (3)	Jean Gilliland
	Mary Gilreath
	Beth Gaines
Cedartown	
Chickamauga	
Christ Fellowship	
Cohutta	Jerry Dills
Covenant	Linda Streeter
Dalton	Jeff Granillo
Deer Creek	
Faith Canton	
Faith Blue Ridge	Ann Rank
Grace	Sherry Weeks
Heritage (2)	Ken Miley
	Kaye Mero
John Knox	Patty Stringer
Kirkwood	Shannon Fishback
LaFayette	Ray Cochran
Light of Hope	
Macland (2)	Linda Puterbaugh
Marietta (4)	Tim Hammond
	Denise Lobodinski
	Marti Moore
	Jim Powell
Morton Memorial	
Ray-Thomas	
Rockmart	Sharron McCourt
Silver Creek	
Trinity	Keith Vansant
Westminster	Joni Nelson
Woodstock	

*Total Allocated Ruling Elder Commissioners: 36*

OTHER RULING ELDER COMMISSIONERS:

Anita Errickson  
Coy Temples  
Robert Smalley P

Possible Ruling Elder total - 39

**In attendance:**

Ministers	25
HR Ministers	4
Ruling Elders	24
Corresponding Members	1
Visitors	19
Presbytery Lay Staff	1

**Total attendance 74**

**Absent:**

Excused Ministers	7
Unexcused Ministers	7
Excused Ruling Elders	0
Unexcused Ruling Elders	13

## Call to Order

Following the welcome and opening prayer by Moderator RE Robert Smalley from Dalton, the stated meeting of Cherokee Presbytery was called to order. The Stated Clerk confirmed that a quorum was present to do business.

## Greetings from the Host Church

Zeta Lamberson, pastor of Covenant Presbyterian Church of Marietta, brought greetings from the host church.

## Worship with Necrology

The presbytery was led in worship by Zeta Lamberson and heard the word preached by William Yoo. An offering of \$591.32 was received and will be sent to PDA. During our time of worship, the necrology report was read, and Ruling Elders and Ministers of the presbytery who died during the past year were remembered.

Attached Items:

Necrology Report—See Attachment D

## Approval of the Docket

Stated Clerk Nikki MacMillan moved the approval of the docket. Seconded and **APPROVED**

9:30am	Registration	Courtyard or Fellowship Hall
10:00am	Call to Worship Welcome by Host Pastor Opening Hymn Declaration of a Quorum Worship with Necrology	Sanctuary Zeta Lamberson  Robert Smalley
10:45	Discuss, Discern, Decide Approval of the Docket Seating Corresponding Members Welcome New Commissioners Good News from the Pews Great News from the North Georgia Mountains!	Sanctuary Robert Smalley
	Reports from Staff and Ministry Teams Stated Clerk/Mission Coordinator Coordinating Team Community Connections Team Meet Matt Milford Ministry Support Team Building Leaders Team Congregational Health Team Ministry Transitions Team Committee on Representation	Nikki Collins MacMillan Greg Lund David Jordan  Greg Moore Will Scott LaVert Jones Camille Josey John Spangler

12:30pm Lunch

1:15pm Afternoon Learning Opportunity Sanctuary  
William Yoo

*What do Luther and the Reformation have to teach us about mission and ministry today?*

2:15pm Benediction and Adjournment

### **Seat Corresponding Members**

Pete Paulsen was recognized as corresponding member, and, after a motion by the Stated Clerk and a second, he was given the privilege of the floor. **APPROVED**

### **Introduction of First Time Commissioners and Others**

Various Ministers introduced Ruling elders attending Presbytery for the first time. A number of visitors were also welcomed.

### **Moderator Appointments**

Moderator Smalley appointed Greg Moore and RE Jeffrey Granillo (Dalton) to the Minutes Review Committee.

### **Good News from the Pew**

Good news was shared by several Pastors and Ruling Elders about ministry in their churches, including a show-n-tell of the proposed new building for Faith in Blue Ridge.

### **Stated Clerk and Mission Coordinator Report Nikki Collins MacMillan**

Items for Action by Cherokee Presbytery (with discussion)

Approve the minutes of the June 10, 2017 Stated Meeting of Cherokee Presbytery at First Presbyterian Church of Dalton, GA as prepared and circulated. **APPROVED**

Actions of the Stated Clerk/Mission Coordinator

1. Together with Assistant Stated Clerk Ken Terrell, prepared and circulated minutes of the June 10<sup>th</sup> meeting of Cherokee Presbytery. The minutes were reviewed for accuracy and completeness by the Moderator and a committee appointed by the moderator and then were posted on the presbytery's website with print copies available today at the Stated Clerk's table.
2. Preached and led worship at Rockmart Presbyterian Church and Morton Memorial Presbyterian Church
3. Spent a period of study leave in Yellowstone National Park and interviewed staff members of A Christian Ministry in the National Parks
4. Conducted Clergy Boundaries and Sexual Misconduct Prevention training with minister members of Cherokee Presbytery
5. Served on the Administrative Commission in the installation of Rev. Joseph Evans at First Presbyterian Church of Marietta, GA.

6. Interviewed applicants for the (re)Creation Outreach Fellow position and recommended hire to appropriate ministry teams.
7. Prepared the minutes of the 2016 meetings of Cherokee Presbytery for review and presented them to colleagues from the Synod of the South Atlantic for review
8. Attended a gathering of the Georgia Cluster of Presbytery Leaders in Macon, GA October 2, 2017
9. Attended the Mission Expo of FPC Marietta, GA on October 8, 2017
10. Delivered a Word of Encouragement for the leadership of Light of Hope Presbyterian Church on October 11, 2017
11. Celebrated the 50<sup>th</sup> Anniversary of Deer Creek Shores Presbyterian Church on October 15, 2017
12. Attended the Mid Council Leaders Conference of the PC(USA) in St. Louis, Missouri October 15-17, 2017
13. Attended scheduled meetings of Cherokee Presbytery ministry teams, facilitated a discussion among pastors concerning racial tension in our communities and led a book discussion group for pastors

## **Coordinating Team Report**

### **Greg Lund**

#### Items for Information

1. Coordinating Team approved a request from Congregational Health Team to assist Westminster Presbyterian Church in the travel costs related to the contract with a consultant with the Center for Healthy Churches.
2. Upon the recommendation of the Community Connections team, approved the hire of Matt Milford for a one year contract as the (re)Creation Outreach Fellow at a salary of \$6000/year.
3. The Coordinating Team performs the nominating function for Cherokee Presbytery and is currently seeking leadership for the 2018-2020 class of leaders for our ministry teams. If you would like to serve or would like to nominate a leader from your congregation to serve on one of our ministry teams, please speak with Greg Lund.
4. The Coordinating Team will host Synod Executive and Stated Clerk Joyce Leiberman for lunch on November 16, 2017 at the presbytery office.
5. Reviewed the responsibilities and compensation of Stated Clerk/Mission Coordinator

#### Items for Action (with discussion)

1. Elect the following slate as Commissioners and Young Adult Advisory Delegate to the 223<sup>rd</sup> General Assembly:
  - a. TE Greg Moore and RE Beth Gaines(Cartersville) as Commissioners
  - b. Rob Smalley (Dalton) as Young Adult Advisory Delegate
  - c. TE Will Scott and RE Bill Byars(Westminster) as alternate commissioners.

Motion to amend and add Hayden Deal as the Alternate Young Adult Advisory Delegate was made and seconded. Motion to amend was **APPROVED**

The motion as amended was then **APPROVED.**

2. Approve a new 2-year contract with Nichole Collins MacMillan as Stated Clerk and Mission Coordinator for a total cost of compensation of \$84,000 for a full-time position. The position description shall remain unchanged and is included in the Attachments.

**APPROVED**

The terms shall be: \$55,000.00 Salary and Housing  
\$ 4,207.50 SECA  
\$21,610.73 BOP Dues  
\$ 3,181.77 Professional Expenses  
**\$84,000.00 Total Cost of Compensation**

Attached Items:

Position Description for Mission Coordinator and Stated Clerk—See Attachment C

**Community Connections Team Report  
David Jordan**

Items for Information

1. The Community Connections Team has identified and recommended for hire a (re)Creation Outreach Fellow to lead our presbytery’s efforts with identified pilot congregations in specific ministry and outreach to the outdoor enthusiasts who enjoy the lakes, rivers, trails, and camping areas of Cherokee Presbytery. We are excited to introduce Matt Milford to you today. The congregations specifically involved in this pilot project are: Faith Presbyterian Church of the Blue Ridge Mountains, Cohutta Presbyterian Church, Grace Presbyterian Church of Dawsonville, and Deer Creek Shores Presbyterian Church. All congregations of Cherokee Presbytery will be invited to take part in (re)Creation projects and events which will be shared in presbytery newsletters and on social media.

Matt Milford spoke to the presbytery. He introduced himself and talked about his hopes for this new ministry.

2. Our team oversees the planning and programming of our camping ministry. We are seeking volunteers who are willing to plan camping events for the presbytery’s children and youth for the summer of 2018. Our ability to sponsor a camping program depends of volunteers identifying themselves NOW. Please contact David Jordan or any of our team members to volunteer for camping ministry in 2018.

**Ministry Support Team Report  
Greg Moore**

Items for Information

1. Members of the Ministry Support Team would like to meet with your Session, Mission Committee, or Finance Team to share with you the mission of Cherokee Presbytery and the value of supporting our shared ministry with your financial gifts. If you receive a call from one of our members asking to visit with you, please allow us to come. Our presentation will be short but informative. We want to better know your congregation, and we want you to better know the work we do together as Cherokee Presbytery.

2. A full financial review of the presbytery's 2016 records will be conducted by CPA James Ray, member of Cherokee Presbytery in November 2017.

Items for Action (with Discussion)

The Ministry Support Team recommends the adoption of the proposed 2018 budget.

**APPROVED**

Attached items:

1. Financial Statements – See Attachment A
2. 2018 Budget – See Attachment B

### **Building Leaders Team Report Will Scott**

Items for Information:

1. Certified candidates Katie Orth and Cassie Waits ready to receive a call
2. Engaged William Yoo for preaching and program at October Leadership Summit
3. Working with Nikki MacMillan for programming on Winter Leadership Summit
4. Discussing feedback, follow up and future procedures for Presbytery boundary training

### **Congregational Health Team Report RE LaVert Jones**

Over the past several months CHT has been in discernment seeking the path for us to follow in ministering to Cherokee Presbytery. CHT has been engaged in research and investigating options that would maximize the utilization of our resources.

To get started, we are considering a two-prong approach: (1) provide a workshop for Congregational Health and other interested ministry leaders and (2) a workshop for churches to inspire, educate and offer a transforming vision to their chosen representative leaders. Our aim is to build a strong presbytery leadership group.

The first workshop for ministry teams, scheduled for February 2018, will provide us with concepts, language, skills that can help us better serve in our respective positions and also serve to help us better relate to churches and pastors in facing the challenge and opportunities that lie before them.

We continue our efforts to make personal contact with each church, and hopefully build a growing understanding of each church's character, gifts, celebrations, issues, conflicts and vision. Those personal connections are invaluable for us to provide more effective and personal support. Part of our outreach is to visit congregations to help build a more solid relationship. We have already visited a session meeting which has been beneficial. For our July meeting, we were graciously hosted by Light of Hope PC and received a very impressive overview of their journey.

We continue to clarify, shape, and seek to articulate what CHT is and does, as we grow into the presbytery restructure process. We will, as individuals, commit to continue our own work of

spiritual growth and personal pursuit of knowledge relative to leadership and enabling congregational health.

Sincerely,

LaVert Jones and Marlene Michalke, co-moderators

## **Ministry Transitions Team Report** **Camille Josey**

Team/Committee Name: Ministry Transitions Team (formerly COM)

Moderator/Chair: Camille Josey

Members: Nancy Bertrand (RE), Fritz Bogar (TE), Paul Phillips (RE), Jim Simpson (TE), Camille Josey (TE), Brandon Bowen (RE)

Contact number/email: [kcjosey@gmail.com](mailto:kcjosey@gmail.com) 404-840-1485

Dates that Committee/Team Met: August 3, 2017, September 7, 2017

### Items for Information

1. Approved TE Rebecca Blackwell's request to labor outside the bounds of Cherokee Presbytery in Savannah Presbytery beginning November 1, 2017. Rebecca will be serving as the Interim Pastor of FPC Statesboro, GA.
2. Authorized Mike Anderson of South Alabama Presbytery to serve as Interim Pastor at Cartersville until he can be examined and received at the next Stated Meeting.

### Items for Action (with discussion)

1. Recommends the dissolution of the Administrative Commission working with First Presbyterian Church of Marietta and celebrates this congregation's faithful work during a difficult transition. **APPROVED**

In looking forward to the revision of the Cherokee Ministry Manual, Fritz Bogar and Nancy Bertrand were charged with preparing a first draft of the MTT section. In anticipation of that, we reviewed Book of Order responsibilities for what has formerly been known as COM and determined the following BOO duties fall to the Ministry Transitions Team:

- Dissolve pastoral relations (G-2.0901) when the Teaching Elder and congregation concur.
- Dismiss Teaching Elders to other presbyteries.
- Establish and dissolve pastoral positions when requested by sessions (G-2.0504a).
- Approve and review temporary pastoral relationships, including Interims (G-2.0504b).
- Grant requests from Teaching Elders for release from exercise of ordered ministry (G-2.0507) with the reasons for such release recorded in the minutes of the Presbytery.
- Commission, review, and renew commissions of Ruling Elders (G-2.1001).



- Perform the initial in-depth examination of Teaching Elders seeking membership in the Presbytery (G-3.0306). By practice, include members of Congregational Health Team in examinations.
- Grant status of Honorable Retirement to Teaching Elders (G-2.0203c).
- Approve calls of Teaching Elders moving within the Presbytery. Approve moderators of sessions for churches without an installed pastor (G-1.0504).
- Designate persons to moderate session and congregational meetings when requested to do so by moderator of record (G-3.0104)
- Initiate/concur in the request for an Administrative Commission
- Maintain Pulpit Supply list.
- Develop/maintain policy for minimum terms of call and sabbaticals

Date and Time of Next Meeting: October 12, 2017, 5:00 PM

### **Committee on Representation**

#### **John Spangler**

The Committee on Representation has focused its recent work on developing a stronger relationship between Cherokee Presbytery and Ebenezer Ghanaian Fellowship. To that end, the COR has made the following recommendations to the Coordinating Team and the presbytery can anticipate action on these recommendations through the course of 2018:

1. To welcome and process the name of Rexford Gyekye (an active member and leader of the Young Adult Fellowship of EGPC/NCD) for potential nomination and election for service as a member of one of the presbytery's ministry units;
2. To welcome and approve the offer of EGPC/NCD to host an upcoming meeting of Cherokee Presbytery in late 2018 or early 2019
3. To explore and implement efforts by the ministry units and churches of Cherokee Presbytery (perhaps the Coordinating Team in concert with the Congregational Health, Building Leadership, & Mission Teams, etc.) which help to support and sustain EGPC as an approved & official immigrant NCD, including such factors as:
  - A. Visiting and participating in EGPC worship services and special activities to see firsthand the mission and ministries of the congregation;
  - B. Helping to secure grants and/or other special supportive funding, especially as related to the call of a pastor;
  - C. Providing leadership development and training in particularly helpful areas, such as interpretation of PC(USA) constitutional, confessional, and polity matters.

## **Announcements**

The Stated Clerk announced the following dates and locations for the 2018 Stated meetings of Cherokee Presbytery:

March 10 at First Marietta  
June 2 at Calhoun  
November 2 at Ray-Thomas

## **Lunch**

Following instructions from the host pastor and a blessing by the Moderator, the council adjourned for lunch in Kapperman-Williams Hall.

## **Afternoon Learning Opportunity**

### **William Yoo**

Following lunch, William Yoo spoke to the presbytery on the subject, *What do Luther and the Reformation have to teach us about mission and ministry today?*

## **Adjournment**

A motion by Maryellen Hittel to adjourn was seconded and **APPROVED**. The Moderator closed the meeting with prayer.

*Kenneth J. Terrell*

Assistant Stated Clerk  
Cherokee Presbytery

Cherokee Pby P&L	<u>Jan - Sep 17</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
44009 · Budgeted Receipts	103,066.22
47000 · CRC Income	<u>17,800.00</u>
<b>Total Income</b>	<u>120,866.22</u>
<b>Gross Profit</b>	120,866.22
<b>Expense</b>	
51300 · Misc. Presbytery Expense	10,335.06
56218 · Contingency Expenses	1,963.60
51216 · Pby Office Operating Expense	18,707.47
56900 · Permanent Judicial Commission	37.94
52201 · Desig/ Cap/ Debt	1,008.26
51000 · Salaries & Benefits	75,813.70
51700 · Worship Team	100.00
54105 · Committee on Ministry	500.00
54505 · Committee on Prep for Ministry	291.38
55109 · Mission (Synod & CCM)	1,019.90
57000 · CRC Expense	20,776.45
60001 · Payroll Expenses	<u>71.75</u>
<b>Total Expense</b>	<u>130,625.51</u>
<b>Net Ordinary Income</b>	<u>-9,759.29</u>
<b>Net Income</b>	<u><u>-9,759.29</u></u>

Balance Sheet	<u>Sep 30, 17</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	<u>124,454.84</u>
<b>Total Current Assets</b>	124,454.84
<b>Fixed Assets</b>	2,741,565.95
<b>Other Assets</b>	<u>1,122,884.50</u>
<b>TOTAL ASSETS</b>	<u><u>3,988,905.29</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	<u>221,342.25</u>
<b>Total Liabilities</b>	221,342.25
<b>Equity</b>	<u>3,767,563.04</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>3,988,905.29</u></u>

## 2017 Unified and Per Capita Pledges Received/Paid

Church	Membership/ Attendance	Unified Pledged	Per Capita Pledged	Unified Received	Per Capita Received
Acworth	69/-			610.00	690.00
Beersheba	47/-			1,200.00	470.00
Bethany				4,320.00	.00
Brazilian Christian	77/-			450.00	450.00
Calhoun	159/-	100.00		800.00	1,060.00
Cartersville First	611/201			16,166.64	9,500.00
Cedartown	90/-			666.72	574.00
Chickamauga	58/36	900.00	600.00	900.00	600.00
Christ Fellowship	27/-			200.00	270.00
Cohutta	26/23			1,200.00	280.00
Covenant	198/97	10,000.00	2,050.00	7,499.97	1,537.47
Dalton First	117/68			5,333.36	1,140.00
Deer Creek Shores	96/-	3,000.00	960.00	3,000.00	975.56
Faith Canton	67/30			.00	750.00
Faith North Georgia	118/77	3,000.00		1,500.00	540.00
Grace	103/74			5,041.66	.00
Heritage	342/150			700.00	2,187.50
John Knox	111/-			1,250.00	555.00
Kirkwood	146/98	6,000.00		4,500.00	1,192.50
LaFayette	18/21			5,100.00	.00
Light of Hope	104/65	12,314.00		9,236.00	834.00
Macland	243/-			.00	1,822.50
Marietta First	1544/320			13,467.75	.00
Morton Memorial	32/-			.00	320.00
Ray-Thomas Memorial	122/-			.00	702.40
Rockmart	91/50	6,500.00		4,875.00	575.25
Silver Creek	50/29	2,200.00		1,100.00	240.00
Trinity	37/			.00	725.94
Westminster	214/110	5,000.00		3,749.00	.00
Woodstock	24/24			.00	.00
Miscellaneous Receipts				460.00	
<b>Totals 9/30/17 2016 #'s</b>	<b>4933/1473</b>	<b>49,014.00</b>	<b>3,610.00</b>	<b>93,326.10</b>	<b>27,992.12</b>

Christ Fellowship 200.00, Rockmart 1,625.00, Westminster 417.00 received in 2017 for 2016, Deer Creek 1500.00, Grace 1626.89 for 2016 rec in 2017  
 Cartersville 9000.00 for 2016 rec. in 2017

## Cherokee Presbytery Loan Worksheet

Church Name	Loan Amount	Balance	Loan Date	Maturity Date	Next Reset Date	Bank	Rate %	Monthly Payment	Co-sign By Pby.	Pd. By Church	Up-date
Acworth	200,716	71,570	5/1/16			Regions	4.95	712		x	7/17
Bethany 10244706	300,000	182,395	3/18/08	3/25/28		PCUSA	3.80	2022	x	x	6/17
Braz. Christian	?										
Calhoun 1026807	920,000	534,771	1/16/08	5/1/30		PCUSA	3.89	5,052	x	x	6/17
Cartersville	478,000	478,000				?				x	3/16
Deer Creek	175,000	115,000				Citizens	4.50			x	3/16
Grace 1022405	400,000	221,342	2/3/06	3/1/26		PILP	4.25	2,548		x	6/17
Heritage 1038211	2,000,000	1,575,772	2/21/12	2/1/2032		PILP	4.25	12,028		x	6/17
John Knox	250,000	104,522				Bk N. Ga.	4.75	1,617		X	5/17
Macland	1,600,000	1,316,566	12/16/13	1/1/2034		PCUSA	4.25	9,263		x	6/17
Ray-Thomas 33042206	350,000	57,272	12/6/99	12/25/19		PCUSA	3.50	2557	x	Pd. by Bethany	6/17
Ray-Thomas 1004298	425,000	51,777	1/15/99	2/1/19		PCUSA	4.25	2823	x	Pd. by Bethany	6/17
Westminster	1,577,422	1,123,724	5/1/2009	1/25/2033		Sun Trust	5.00	9765		X	3/16
Woodstock 6093804	300,000	43,566	3/6/96	3/25/21		PCUSA	3.50	1550	x	x	6/17
<b>Totals</b>	<b>8,976,138</b>	<b>5,876,278</b>									
6/30/17											
<b>Churches</b>	<b>No Loans</b>										
Beersheba											
Cedartown											
Chickamauga											
Christ Fellowship											
Cohutta											
Covenant											
Dalton											
Faith/BR											
Faith/Canton											
Kirkwood											
LaFayette											
Light of Hope											
Marietta 1st											
Morton Mem.											
Rockmart											
Silver Creek											
Trinity											

Updated 7/18/17

2018 Budget Worksheet		Jan - Dec 17	Budget	\$ Over Budget	2018 Projected
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
44009 · Budgeted Receipts					
44000 · Unified Gifts		78,348.43	130,000.00	-51,651.57	140,000.00
44002 · Interest Income		3,837.18	6,000.00	-2,162.82	7,000.00
44004 · Misc. Income		680.00	0.00	680.00	700.00
44005 · Grant & Gift Income					16,500.00
44006 · Church Property Sales/Transfers		0.00	30,000.00	-30,000.00	41,863.52
<b>Total 44009 · Budgeted Receipts</b>		<b>82,865.61</b>	<b>166,000.00</b>	<b>-83,134.39</b>	<b>206,063.52</b>
<b>Total Income</b>		<b>82,865.61</b>	<b>166,000.00</b>	<b>-83,134.39</b>	<b>206,063.52</b>
<b>Gross Profit</b>		<b>82,865.61</b>	<b>166,000.00</b>	<b>-83,134.39</b>	<b>206,063.52</b>
<b>Expense</b>					
51000 · Salaries & Benefits					
51001 · Salaries					
51002 · Mission Coordinator					
51102 · Housing/Mission Coordinator		21,874.95	30,000.00	-8,125.05	30,000.00
51105 · Pension/Mission Coordinator		10,485.93	17,975.88	-7,489.95	21,610.73
51100 · Salary/Mission Coordinator		6,718.80	15,750.00	-9,031.20	25,000.00
51101 · P/R Tax/Mission Coordinator		2,186.85	3,499.08	-1,312.23	4,207.50
51107 · Professional Expense/MC		1,802.28	3,500.00	-1,697.72	3,181.77
<b>Total 51002 · Mission Coordinator</b>		<b>43,068.81</b>	<b>70,724.96</b>	<b>-27,656.15</b>	<b>84,000.00</b>
51203 · Bookkeeper					
51210 · Salary/Bookkeeper		14,775.30	23,647.00	-8,871.70	23,647.00
51214 · BK/Annuity 403b		1,275.00	2,040.00	-765.00	2,040.00
51211 · P/R Tax/Bookkeeper		1,226.32	2,102.16	-875.84	2,102.16
51212 · BK/Health Ins Reimburse		1,125.00	1,800.00	-675.00	4,233.36
51219 · Treasurer		150.00	600.00	-450.00	600.00
<b>Total 51203 · Bookkeeper</b>		<b>18,551.62</b>	<b>30,189.16</b>	<b>-11,637.54</b>	<b>32,622.52</b>
<b>Total 51001 · Salaries</b>		<b>61,620.43</b>	<b>100,914.12</b>	<b>-39,293.69</b>	<b>116,622.52</b>
<b>Total 51000 · Salaries &amp; Benefits</b>		<b>61,620.43</b>	<b>100,914.12</b>	<b>-39,293.69</b>	<b>116,622.52</b>
51216 · Pby Office Operating Expense					
51319 · Staff Travel Reimbursement		4,556.65	7,500.00	-2,943.35	7,500.00
51303 · Telephone		1,646.42	2,000.00	-353.58	2,000.00
51331 · ACS		1,526.00	2,616.00	-1,090.00	2,616.00
51305 · Office Supplies		1,348.91	2,000.00	-651.09	2,000.00
51310 · Printer Lease		1,227.97	1,800.00	-572.03	1,800.00
51307 · Office Property Insurance		1,100.00	625.00	475.00	625.00
51313 · Quickbooks Support		1,064.95	900.00	164.95	900.00
51317 · Janitor/Pby		960.00	1,440.00	-480.00	1,440.00
51328 · Books (PCUSA)		886.05			900.00

51332 · Minister/ Team Lunches	376.95			400.00
51309 · Computers	300.00			300.00
51306 · Postage	246.91	900.00	-653.09	900.00
51311 · Workers Comp/Pby Staff	174.00	360.00	-186.00	360.00
51308 · Committee Expense	61.11			100.00
51326 · GA Expenses	-60.00			3,000.00
<b>Total 51216 · Pby Office Operating Expense</b>	<b>15,415.92</b>	<b>20,141.00</b>	<b>-4,725.08</b>	<b>24,841.00</b>
51300 · Misc. Presbytery Expense				
51304 · Office Reno Loan/ Rent	4,000.00	6,000.00	-2,000.00	6,000.00
51333 · Leadership Formation Fees	1,554.95	1,000.00	554.95	1,000.00
<b>Total 51300 · Misc. Presbytery Expense</b>	<b>5,554.95</b>	<b>7,000.00</b>	<b>-1,445.05</b>	<b>7,000.00</b>
56218 · Contingency Expenses	1,963.60	3,725.00	-1,761.40	2,000.00
52201 · Desig/ Cap/ Debt				
52204 · Property Tax WL & Assoc Fees	843.56	1,300.00	-456.44	1,300.00
<b>Total 52201 · Desig/ Cap/ Debt</b>	<b>843.56</b>	<b>1,300.00</b>	<b>-456.44</b>	<b>1,300.00</b>
60001 · Payroll Expenses	145.34			300.00
<b>54105 · Congregational Health Team</b>				
54104 · Training Expense	142.77	500.00	-357.23	1,000.00
54103 · Church Transformation				30,000.00
<b>Total 54105 · Congregational Health Team</b>	<b>142.77</b>	<b>500.00</b>	<b>-357.23</b>	<b>31,000.00</b>
<b>51700 · Vision Team</b>				
51701 · Presbytery Meeting Expenses	100.00	250.00	-150.00	1,000.00
<b>Total 51700 · Vision Team</b>	<b>100.00</b>	<b>250.00</b>	<b>-150.00</b>	<b>1,000.00</b>
<b>54505 · Building Leaders Team</b>				
54502 · Leadership Training	47.78	250.00	-202.22	1,250.00
54503 · Background Inquiry	28.00	250.00	-222.00	250.00
<b>Total 54505 · Building Leaders Team</b>	<b>75.78</b>	<b>500.00</b>	<b>-424.22</b>	<b>1,500.00</b>
56900 · Permanent Judicial Commission	37.94	250.00	-212.06	250.00
54200 · Coordinating Team				
54201 · Coordinating Team Expense	0.00	250.00	-250.00	250.00
<b>Total 54200 · Coordinating Team</b>	<b>0.00</b>	<b>250.00</b>	<b>-250.00</b>	<b>250.00</b>
<b>55109 · Community Connections Team</b>				
55101 · Recreation	0.00	1,000.00	-1,000.00	16,500.00
55150 · Summer Camp				1,000.00
55160 · Youth Program				1,500.00
55100 · Synod Mission Giving	0.00	1,000.00	-1,000.00	1,000.00
<b>Total 55109 · Community Connections Team</b>	<b>0.00</b>	<b>2,000.00</b>	<b>-2,000.00</b>	<b>20,000.00</b>

56217 · Consulting Fees	0.00	30,000.00	-30,000.00	0.00
<b>Total Expense</b>	<b>85,900.29</b>	<b>166,830.12</b>	<b>-80,929.83</b>	<b>206,063.52</b>
<b>Net Ordinary Income</b>	<b>-3,034.68</b>	<b>-830.12</b>	<b>-2,204.56</b>	<b>0.00</b>
	<b>-3,034.68</b>	<b>-830.12</b>	<b>-2,204.56</b>	<b>0.00</b>



## Stated Clerk and Mission Coordinator Position Description

### Stated Clerk:

The duties of the Stated Clerk shall be:

- a) To serve as the official channel of communication within and on behalf of the Presbytery both to and from all councils/agencies of the church. (e.g. Synod)
- b) Maintain minutes/documentation and bylaws for presbytery – Provide oversight as minutes are done volunteer Assistant Stated Clerk
- c) Recommend to presbytery a formula for the balance of Teaching and Ruling Elders at meetings of Presbytery in accordance with G-3.0301, G-3.0103 at the first meeting of the year.
- d) Provide management and oversight for resolutions, memorials, amendments and overtures
- e) Coordinate with Sessions and Clerks – include with Congregational Health or Building Leaders Team in restructure so the job is for oversight
  1. Forward to each session blank forms of all reports required at the close of the year and manage the required annual reporting process from congregations.
  2. Coordinate/manage the annual review of session minutes from churches in the Presbytery.
  3. Provide annual training for clerks of sessions
- f) Maintain on-line records with General Assembly and Presbytery (TEs, candidates, inquirers, congregations, ordinations, receptions, dismissals, retirements, etc.) – Provide oversight as actual work is done by volunteer Assistant Stated Clerk
  - g) Maintain Teaching Elder files in Presbytery office
  - h) Provide support and counsel to COM and CPM
  - i) Manage immigration issues for congregations, TEs and visiting dignitaries
  - j) Provide training, support and records management for PJC
  - k) Communicates disciplinary actions to the Presbytery as appropriate.

### Mission Coordinator:

The duties of the Mission Coordinator shall be:

- a) To serve as pastor to CP's pastors and their families
- b) To provide advice, counsel, encouragement, coordination, and support to the Presbytery's leadership
- c) To prepare and distribute all appropriate agendas, information, reports, and recommendations necessary for each stated and called meeting of the Presbytery. – CT, with restructure, will help with this in the future
- d) To assist CP's leadership persons and entities, particularly COM, in matters of problem solving, conflict resolution, and reconciliation, where relationships/issues call for new measures of healing and wholeness.
- e) To maintain open communication and teamwork relationships with staff colleagues
- f) To interpret and promote churchwide PC(USA) principles, polity, process, programs, and mission among all members, congregations, and entities of the Presbytery
- g) To facilitate the presbytery's vision and pursuit of the vision.

<b>2017 Necrology</b>	<b>Necrology Report Date of death</b>	<b>Congregation</b>
Robert H. Kidd, Jr.	2/2/2017	Acworth
Billy Ray Blocker	6/30/2017	Acworth
Mattie Lou Jones	6/16/2017	Beersheba
Margaret Fowler Bridges	3/13/2017	Cartersville First
Glen McCollum	12/29/2016	Cedartown
Donna Jean Bartonfield Hill	12/1/2016	Cohutta
Virginia Ramsey	4/4/2017	Covenant
Marston Brown	10/6/2017	Covenant
Gail Fortune	1/27/2017	Grace
Dan Smith	8/2/2017	Heritage
James Donie Romine	6/22/2017	John Knox
Anne Benson	3/30/2017	Kirkwood
Neil Franklin	5/11/2017	Kirkwood
Laura Wilson	10/4/2017	LaFayette
Judith Allen Curley	2/19/2017	Light of Hope
Dave Hagey	1/28/2017	Macland
Jim Tabb	1/30/2017	Macland
Hariett Davis	2/7/2017	Macland
Monteen Coffee	2/17/2017	Macland
Andy Puterbaugh	4/18/2017	Macland
Jane Bentley	12/16/2016	Marietta First
James Corley, Jr.	3/26/2017	Marietta First
Jill Fogarty	5/6/2017	Marietta First
Anne Bray	5/21/2017	Marietta First
Donald Madden	6/10/2017	Marietta First
Mary Nell Kerr	7/20/2017	Marietta First
June Mitchell Nichols	3/17/2017	Trinity
Kert Felker	5/4/2017	Westminster
Thurston Wilson	3/16/2017	Hon. Retired Minister